

# Amenities Committee Agenda Report – 26<sup>th</sup> March 2026

Prepared by Suzanne Moore

## **82: ALLOTMENTS:**

### **82.1 To receive a report from AAHS, if available**

Members are asked to note the report

### **82.2 To note vermin**

Staff were informed that over the past few weeks rats have been seen on the boundary between the allotments, Northern Structures and Meadowburn Estate. Being close to the area where feed is put out for hens, it is inevitable that this happens from time to time, but not pleasant. Staff have contacted AAHS to make plot holders aware.

### **82.3 To receive an update on installing a bollard at the west allotments**

Members are asked if they agree to a removable bollard being installed at both entrances to the west allotment's driveway. If agreeable, staff will provide options and costs at the next amenities meeting in May.

## **84: ASSETS REPORTS:**

### **84.1 To note and discuss issues and agree any actions required from the reports, if available**

Members are asked to note both reports and discuss the two issues highlighted on the Asset Zone Report.

The supplier of the noticeboards has been contacted to see if it would be possible to replace the Perspex, if not, staff have asked for a replacement cost, as both the affected noticeboards include the town's history trail.

## **85: TOWN:**

None

## **86: CEMETERIES:**

### **West Cemetery**

#### **86.1 To receive an update on damaged tree**

The damaged tree at the West Cemetery behind the office building has now been removed only the stump remains. At a total cost of £1050.00 which was previously agreed.

### **East Cemetery**

#### **86.2 To receive an update on wall repair**

The damaged wall at the East Cemetery has now been repaired. At a total cost of £300.00 which was previously agreed.

## **87: PLAY AREAS:**

### **Paddler's Park**

#### **87.1 To receive an update on water feature**

Members are asked to note that the water feature can not be adjusted to change how long the tap is activated as the feature relies on the incoming pressure to determine how long the tap runs.

#### **87.2 To receive an update on repair works to gates**

Staff were informed repair works were completed on the 13<sup>th</sup> of March. At a total cost of £782.00 plus VAT which was previously agreed.

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## **88: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

### **88.1 To receive an update on additional bin**

The new bin was installed by NCC on the 30<sup>th</sup> of January.

### **88.2 To receive an update regarding the Replacement Bin Schedule**

A Bin replacement schedule was agreed in 2022. This year 10 new bins are to be purchased to replace some of the older bins. A total cost of £4149.40 incl VAT has been authorised by the Town Clerk under delegated powers. The budget for this will come from earmarked funds.

Most of the existing bins will be disposed of due to their deterioration, however this year three of the existing bins will be relocated to replace bins in areas which are not on the schedule.

## **89: COMMUNICATIONS:**

### **89.1 To note re-laid memorial**

A memorial which was laid down having failed the memorial safety test needed to be re laid down again after a family member of the interred informed staff that someone had stood up the memorial without it being properly fixed. A total cost of £20.00 was authorised by the Town Clerk under delegated powers.

### **89.2 To note residents query regarding weed killing at West Cemetery**

A resident contacted ATC to query if weed killer will be used around the memorials this year. This was discussed at the SLA meeting on the 9<sup>th</sup> of November and NCC agreed to strim around memorials going forward.

## **90: AGENDA ITEMS:**

### **90.1 To receive a quote for steel back boards and posts for signage in Memorial Gardens**

Members are asked to discuss a quote of £580.00 plus VAT for 3 new steel sign posts and back boards for the new Memorial Gardens signage.

### **90.2 To receive a quote to repaint Philip Drive play area railings, if available**

Staff have requested quotes to paint the 3 metal fences surrounding the play area. Staff have received one quote back of £550 to sand down all the railings and repaint in black hammarite paint. Staff still await a response from another contractor.

Members to discuss whether to agree the only quote received of £550 or to wait for another contractor to respond.

### **90.3 To discuss the future of water feature**

Members are asked to discuss the future of the water feature given the last years water cost which was roughly about £1000 for the year. Members are also asked to discuss whether or not they wish the water left turned off for the time being.

### **90.4 To discuss request for a memorial seat at the West Cemetery**

Members to discuss the request to allow a seat to be installed at the West Cemetery at Section N.

### **90.5 To discuss relocating a town bin.**

A resident has requested the bin near the bus stop on Church Street be moved due to constant debris at the entrance to his flat. Members are asked to consider relocating the bin however there isn't a lot of options in this area, but the area does require a bin.

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## **90.6 To discuss the Amble Inn Sponsorship of the Fish Sculpture and Coal Truck**

Members are asked to note that staff have wrote to the Amble Inn Group on numerous occasions via email and letter with an agreement which needs signed and an invoice for the ongoing sponsorship of the fish sculpture and to also make them aware ATC is taking back ownership of the coal truck; ATC have received no responses. Members are asked to discuss a possible member visit in person to discuss further.

## **90.7 To discuss the raised planter in the Memorial Gardens**

It was previously agreed for the Rotary Club to maintain and plant the raised planter to the right of the steps in the Memorial Gardens for a period of 5 years. Staff made the Rotary Club aware the 5-year period has now expired, and they have confirmed that for the foreseeable future they wish to manage and maintain the planter.

## **91: INFORMATION ITEMS:**

### **91.1 To note the most recent Paddlers Park and Philip Drive Playground Reports.**

Members are asked to note both reports.

### **91.2 To note refix of memorial wall plaque**

A plaque from the memorial wall has been refixed at a total cost of £30.00, authorised by the Town Clerk under delegated powers.

### **91.3 To note replacement padlocks for West Cemetery bins**

Eight new replacement heavy duty padlocks have now been installed to secure bins within the West Cemetery at a total cost of £364.13 including VAT, authorised by the Town Clerk under delegated powers.

### **91.4 To note PAT Testing**

The next annual PAT Testing is booked for the 23<sup>rd</sup> of March.

### **91.5 To note replacement memorial plaque**

A damaged seat memorial plaque has now been replaced at a total cost of £15.00, authorised by the Town Clerk under delegated powers.

### **91.6 To note West Cemetery Office Shutter Service**

The next annual office shutter service is booked for the 5<sup>th</sup> of May, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor with the keys.

### **91.7 To note West Cemetery Office Fixed Appliance Test**

The next annual fixed office appliance test at the West Cemetery is booked for the 24<sup>th</sup> of April, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor.

### **91.8 To note West Cemetery Office Fire Extinguisher Test**

The next annual office fire extinguisher test at the West Cemetery is booked for the 24<sup>th</sup> of April, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor.

### **91.9 To note memorial fail laid down**

A deeds transfer was done so that a repair could be carried out, however staff have not heard from the deed holder, so the memorial has been laid down for health and safety. A total cost of £40.00 was authorised by the Town Clerk under delegated powers.

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## **91.10 To note Tree Survey Report and works needed**

Members are asked to note the recent Tree Survey Report and works required. Staff to make arrangements for the works to be carried out, this will be authorised by the Town Clerk under delegated powers and health and safety.

## **91.11 To note Drainage Channel Inspection Report**

Members are asked to the drainage channel inspection report. The inspection was carried out on the 3<sup>rd</sup> of March. A total cost of £36.00 was authorised by the Town Clerk under delegated powers.

## **91.12 To note Fountain water switch on**

Members are asked to note the water to the fountain within the West Cemetery is due to be turned on by the end of March

## **92: DATE AND TIME OF NEXT MEETING:**

The next Meeting date will be held at 6.00pm on Thursday 28<sup>th</sup> May 2026, in the Town Council Office, Top Floor, Fourways 2, Amble NE65 0DT.