

Amenities Committee Agenda Report – 19th February 2026

Prepared by Suzanne Moore

66: ALLOTMENTS:

66.1 To receive a report from AAHS, if available

Members are asked to note the report

66.2 To receive an update on installing a bollard at the west allotments

Members are asked if they agree to a removeable bollard being installed at both entrances to the west allotment's driveway.

68: ASSETS REPORTS:

68.1 To note and discuss issues and agree any actions required from the reports, if available

Members are asked to note both reports.

70: CEMETERIES:

West Cemetery

70.1 To receive an update on damaged tree

The damaged tree at the West Cemetery behind the office building has now been removed only the stump remains. At a total cost of £1050.00 which was previously agreed.

East Cemetery

70.2 To receive an update on wall repair

The damaged wall at the East Cemetery has now been repaired. At a total cost of £300.00 which was previously agreed.

71: PLAY AREAS:

Paddler's Park

71.1 To receive an update on water feature

Members are asked to note that the water feature can not be adjusted to change how long the tap is activated as the feature relies on the incoming pressure to determine how long the tap runs.

71.2 To receive an update on repair works to gates

Staff have been informed works will begin middle of week commencing the 9th of February.

72: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:

72.1 To receive an update on additional bin

The new bin was installed by NCC on the 30th of January.

73: COMMUNICATIONS:

73.1 To note re-laid memorial

A memorial which was laid down having failed the memorial safety test needed to be re laid down again after a family member of the interred informed staff that someone had stood up the memorial without it being properly fixed. A total cost of £20.00 was authorised by the Town Clerk under delegated powers.

73.2 To note residents query regarding weed killing at West Cemetery

A resident contacted ATC to query if weed killer will be used around the memorials this year. This was discussed at the SLA meeting on the 9th of November and NCC agreed to strim around memorials going forward.

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74: AGENDA ITEMS:

74.1 To receive a quote for steel back boards and posts for signage in Memorial Gardens

Members are asked to discuss a quote of £580.00 plus VAT for 3 new steel sign posts and back boards for the new Memorial Gardens signage.

74.2 To receive a quote to repaint Philip Drive play area railings, if available

Staff have requested quotes to paint the 3 metal fences surrounding the play area. Staff have received one quote back of £550 to sand down all the railings and repaint in black hammarite paint. Staff still await a response from another contractor.

74.3 To discuss 2025/2026 Cemetery Fees

Members are asked to discuss and propose a recommendation for the cemetery fees increases for 2026-2027 to be ratified at March's Full Council.

74.4 To receive an update on Paddler's Park repair work to grass mats

Staff received 4 quotes to repair the grass mats at Paddlers Park which were highlighted on the last ROSPA report.

Quotation 1 - £11,210.56, Quotation 2 - £5678.00 plus VAT, Quotation 3 - £6000.00, Quotation 4 - £5667.80 plus VAT.

The Town Clerk discussed the quotations with the Chair and the Chair of Amenities, and it was decided Quotation 2 was the best option due to experience and locality.

The contractor has now been instructed to carry out the repair works.

Members are asked to retrospectively approve the cost of £5678.00 plus VAT.

74.5 To discuss request for a memorial seat at the West Cemetery

Members to discuss the request to allow a seat to be installed at the West Cemetery at Section N.

75: INFORMATION ITEMS:

75.1 To note the most recent Paddlers Park and Philip Drive Playground Reports.

Members are asked to note both reports.

75.2 To note refix of memorial wall plaque

A plaque from the memorial wall has been refixed at a total cost of £30.00, authorised by the Town Clerk under delegated powers.

75.3 To note replacement padlocks for West Cemetery bins

Eight new replacement heavy duty padlocks have now been installed to secure bins within the West Cemetery at a total cost of £364.13 including VAT, authorised by the Town Clerk under delegated powers.

75.4 To note PAT Testing

The next annual PAT Testing is booked for the 23rd of March.

75.5 To note replacement memorial plaque

A damaged seat memorial plaque has now been replaced at a total cost of £15.00, authorised by the Town Clerk under delegated powers.

75.6 To note West Cemetery Office Shutter Service

The next annual office shutter service is booked for the 5th of May, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor with the keys.

75.7 To note West Cemetery Office Fixed Appliance Test

The next annual fixed office appliance test at the West Cemetery is booked for the 24th of April, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor.

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75.8 To note West Cemetery Office Fire Extinguisher Test

The next annual office fire extinguisher test at the West Cemetery is booked for the 24th of April, the contractor will ring 15 minutes prior to arrival. A member or staff will need to be on site to meet the contractor.

75.9 To note memorial fail laid down

A deeds transfer was done so that a repair could be carried out, however staff have not heard from the deed holder, so the memorial has been laid down for health and safety. A total cost of £40.00 was authorised by the Town Clerk under delegated powers.

76: DATE AND TIME OF NEXT MEETING:

The next Meeting date will be held at 6.00pm on Thursday 26th March 2026, in the Town Council Office, Top Floor, Fourways 2, Amble NE65 0DT.