

Clerks Report – November 2025

136. To receive any declarations of interest from Members:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Amble Town Council Code of Conduct for Members and by the Localism Act 2011, now or as they come up in the agenda process. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.

Members to raise any interests as and when they are discussed within the agenda.

137. MINUTES: TOWN COUNCIL

137.1: To consider the minutes of the meeting held on 9 October 2025, items 115 – 134.1

Members to approve the minutes from 9 October 2025 for accuracy.

137.2 To consider amendment of accuracy for minutes of 10 July 2025, item 57.1

Amendment to correct typo in record of vote. Amendment to state;

Vote: 7 in favour, 1 abstained: Motion carried.

138. CLERK'S REPORT:

RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

138.1 Clerks Report attached

Members to note the content of the Clerks Report.

139. CHAIRMAN'S COMMUNICATIONS and REPORT:

To receive the communications and report of the Chairman pertaining to Council Business:

139.1: Chairman

Report to be provided by Cllr McTaggart

139.2: Vice Chairman

Report to be provided by Cllr Richards

Members are asked to note the reports

140: Update from Neighbourhood Development Steering Group

140.1 To receive report update from Steering Group and Sub Committees if available

Report from the Bridging CoOrdinator – Cllr McTaggart to be noted.

141. REPORTS FROM COUNTY COUNCILLORS:

141.1: To receive a report from County Councillor Hume

Report from Cllr Arty Hume to be noted

141.2: To receive a report from County Councillor Davidson

Report from Cllr Pauline Davidson to be noted.

142. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:

142.1 To receive the report of Councillors who represent ATC on outside bodies (Cllr Reports)

Reports from Members to be noted.

143. FINANCIAL REPORT:

143.1 To consider voucher numbers 161 – 188 for payment and 34 - 46 for receipt.

Members to approve payment vouchers 161-188 and receipt vouchers 34-46

143.2 Bank Reconciliation

Members to note the bank reconciliation

143.3 Year to date figures

Members to review and note the year to date figures.

143.4 Grant Requests

- **To consider grant request from Amble Development Trust of £460 for pickle ball equipment**

Members to review the grant application form and information provided.

Members to agree or otherwise to approve the grant.

144.AMENITIES MANAGEMENT COMMITTEE:

144.1 To consider quotation of £307.50 plus VAT for additional top soil for West Cemetery maintenance

Additional top soil is required to west cemetery maintenance. Members to approve.

144.2 To agree retrospective expenditure of £704 plus VAT for Traffic Management and Temporary Bus Stop from 10 November for a period of 4 days at Church Street Bus Shelter

Temporary bus stop measures are required for the duration of the Church Street Bus Shelter works – Members to approve.

144.3 To discuss outcome of meeting with Northumberland County Council regarding Tynedale Play Area

Members to note the outcome of the meeting with Northumberland County Council regarding responsibility for Tynedale Play Area.

145: PLANNING COMMITTEE

145.1 To note the Planning outcomes for November 2025

Members to note the planning report.

146. AGENDA ITEMS:

146.1 To consider recommendations as outlined in report circulated re Amble Town Council in principle funding commitment to Amble Development Trusts Community Asset Transfer of JCSC Sports Hall subject to outcome of Northumberland County Council decision.

Members to consider the outline business case and financial risk assessment prepared based on the outline business case provided. The funding commitment of £40,000 over three years, if agreed, would be in principle and subject to a Community Asset Transfer agreement between Amble Development Trust and Northumberland County Council and would also be subject to receipt of full business case with relevant data available for scrutiny. Members are asked to read the documentation ahead of Full Council.

146.2 To note suggestions for Active Travel Corridors ahead of meeting with Northumberland County Council

Members to note the suggestions developed by the Neighbourhood Plan Steering Group. Discussion with Northumberland County Council will determine final routes to be part of the LCWIP.

146.3 To agree retrospective approval for contribution to Warkworth Harbour Commissioners Defibrillator Cabinet replacement of £250.

Members to approve.

146.4 To receive an update working party progress:

- **Grants**
- **Social Media and Communications (inc Skills Audit and 4 year plan and follow procedure for correspondence)**
- **Traffic and Parking**
- **Policy**
- **Area of Reflection Working Party**
- **Anti Racism and Xenophobia Working Party**

146.5 To agree retrospective approval for Newspage

Members to approve content of Newspage for The Ambler.

146.6 To note the outcome of the Interim Internal Audit Report

Members to note the outcome of Internal Audit. No matters for concern were raised.

147. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.*

147.1 To note letter to Northumberland County Council regarding 3G pitch provision and timescale.

Members to note. No response has been received and follow up requests have been sent.

147.2 To note invite to Citizens Advice Bureau AGM 1 December 2025, 12-2.30, Community Hub, Woodhorn Road, Newbiggin by the Sea, NE64 6HG

Members to note. If a Member would like to attend please contact the Clerk.

147.3 To note Vice Chair attendance at Civic Head Charity Meal on 21 November 2025

Members to note Cllr Richards and Osborne to attend on behalf of Amble Town Council.

148. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:

RECOMMENDATION - *That the Council note the information items.*

148.1 To note response from Amble Library re Warm Hub and Christmas Opening Hours

Over the Christmas period, Warm Hub libraries will be open on every working day, offering warm space and access to library resources. Amble library will close at 1pm on Wednesday 24th December and will reopen on Friday 2nd January at 10 am.

To find your nearest Warm Hub please visit <https://www.northumberland.gov.uk/cost-living-support/warm-community-spaces-near-you>

148.2 Notes of Town and Parish Council meeting 16 October 2025

To note

148.3 Notes of meeting with Northumbria Police 8 October 2025

To note