


AMBLE TOWN COUNCIL
Fourways 2, 6 Dilston Terrace, Amble NE65 0DT
Tel: 01665 714695 / e-mail ask@amble.gov.uk

To Members of Amble Town Council; Cllrs: C Weir, I Parks, H Lewis, K Morrison, D Bewley, I Rackham, M Joyce and A Hume.

You are **SUMMONED** to attend an Ordinary meeting of Full Council of Amble Town Council to be held on Thursday 10 April 2025, 6pm. at Fourways 2, 6 Dilston Terrace, Amble for the transaction of the business shown on the agenda below

BY ORDER OF 
Vicki Smith
Town Clerk
3rd April 2025

OPEN SESSION

PUBLIC QUESTION TIME: (maximum 15 minutes)

In line with Standing Order 3d-1 members of the public may at the invitation of the Chairman ask questions, make representations, and provide information to the Council in respect of the business on the agenda or any other Town Council services.

Matthew Cairns – Northumberland Fire Service

BUSINESS TO BE TRANSACTED

232.APOLOGIES

233. BUSINESS REQUIRED BY STATUTE

233.1 To receive an update on May 2025 elections

234. To receive any declarations of interest from Members:

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Amble Town Council Code of Conduct for Members and by the Localism Act 2011, now or as they come up in the agenda process. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.

235. MINUTES: TOWN COUNCIL

235.1: To consider the minutes of the meeting held on 13 March 2025 items 211 – 231.2

Members are asked to show their agreement

236. CLERK'S REPORT:

RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

236.1 Clerks Report attached

Members are asked to show their agreement

237. CHAIRMAN'S COMMUNICATIONS and REPORT:

To receive the communications and report of the Chairman pertaining to Council Business:

237.1: Chairman

237.2: Vice Chairman

Members are asked to note the reports

238: Update from Neighbourhood Development Steering Group

238.1 To receive report update from Steering Group and Sub Committees if available

239. REPORTS FROM COUNTY COUNCILLORS:

239.1: To receive a report from County Councillor Clark

239.2: To receive a report from County Councillor Watson

240. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:

240.1 To receive the report of Councillors who represent ATC on outside bodies (Cllr Reports)

241. FINANCIAL REPORT:

241.1 To consider voucher numbers 296 - 343 for payment and 75-79 for receipt.

- To note income from estate of former Councillor John Michael Hedley

241.2 Bank Reconciliation

241.3 Year to date figures

241.4 Grant Requests

- England Schools Cross Country Finals to agree retrospective approval for £230 contribution
- Roger Hearing Necklaces – NTC - £570
- Amble Cancer Group £300

241.5 To agree financial signatories for Town Council accounts

241.6 To discuss additional bank accounts due to FSCS constraints

241.7 To note updated NALC Model Financial Regulations updated March 2025

242.AMENITIES MANAGEMENT COMMITTEE:

242.1 To receive the Amenities Committee minutes from 28 March 2025

242.2 To receive an update with regards to tree planting on George Street

242.3 To note receipt of Chatty Bench and agreed locations

242.4 To note West Cemetery fountain maintenance and switch on

242.5 To note repair to Paddlers Park Water Feature

242.6 To note damage to water pipe and its repair at West Allotments

243: PLANNING COMMITTEE

243.1 To note the planning update for March 2025 – to follow

244. AGENDA ITEMS:

244.1 2025-2026 Grave Digging Contract

244.2 To agree amendments to Absence Management Policy

244.3 To agree amendments to Commemorative Seat and Plaque Policy

244.4 To review and approve Data Protection Risk Assessment

244.5 To review and approve Draft Risk Management Scheme

244.6 To review and approve Acceptable Use Policy

244.7 To review and approve amendments to Permission to erect a memorial form

244.8 To review and approve Annual Risk Assessment

244.9 To review and approve Annual Asset Risk Assessment and checklist

244.10 To review and approve the 2024-2025 Asset Register

244.11 To review and approve Unpaid and Compassionate Leave policy

244.12 To agree date for Annual Parish Meeting between 1 March and 1 June.

244.13 To agree May date for visit to Barndale by The Sea School

244.14 To discuss letter of support for Bathing Status Application

- 244.15 To discuss lack of selection of library books at Amble Library
- 244.16 To discuss the installation of Tommy and whether Town Council insurance can cover
- 244.17 To consider and agree quotation for CCTV works
- 244.18 To note reason for election polling card for parts of Amble East Ward phrasing “Radcliffe Estate”
- 244.19 To note the response from David Smith MP re AI consultation
- 244.20 To receive an update on Amble Toilet Refurbishment
- 244.21 To receive an update on the provision of IT Software and Hardware
- 244.22 To note final culvert route and start date for works
- 244.23 To note completion of End of Grant report for Neighbourhood Plan
- 244.24 To note agreement to HUSK street naming consultation
- 244.25 To note Chairmans invite to RAF Boulmer Spring Reception 14 May 2025
- 244.26 To note office sliding door repair
- 244.27 To receive update for Centenary event and agree donation for assistance
- 244.28 To consider request to Northumbria Water re sewage odour on Leazes Street
- 244.28 To consider request to write to Harbour Commissioner re land behind Broomhill Street
- 244.29 To approve the draft Newspaper deadline 11 April 2025

245. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.*

- 245.1 ASB issues and joint working with Hauxley Parish Council
- 245.2 To note resident continued correspondence
- 245.3 CAN Newsletter
- 245.4 Community Conversation, Supporting Nature in our Green Spaces 244.17 Consultation, deadline 21 April 2025

246. INFORMATION ITEMS AND ITEMS FOR CIRCULATION: RECOMMENDATION - *That the Council note the information items.*

- 246.1 Acklington Neighbourhood Plan
- 246.2 To note the response to the SLCC Allotment Survey
- 246.3 To note update with Coble Quay walkway
- 246.4 To note update on Amble First School
- 246.5 To note banking hub update if available
- 246.6 Meeting notes of culvert site meeting 13 March 2025
- 246.7 Notes of meeting with Northumbria Training 4 March 2025
- 246.8 Notes of meeting with Robin McCartney 11 March 2025
- 246.9 Notes of meeting with Northumbria Police 26 March 2025

247. DATE & TIME OF NEXT MEETING:

- 247.1 15 May 2025, Amble Town Council Offices, Fourways2 at 6p.m.

248. DATES FOR DIARIES

EXCLUSION OF PRESS AND PUBLIC: To consider passing the following resolution: That under Section 1(2) the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items on the agenda due to their sensitive nature.

PRIVATE

249. EXEMPT REPORT

- 249.1 RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

250. PRIVATE REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS

250.1 To receive the private report of Councillors who represent ATC on outside bodies (Cllr Reports)
Amble Development Trust

251. AGENDA ITEMS

251.1 To receive an update from Hay and Kilner re legal costs

251.2 To discuss annual leave request