

# Amenities Committee Agenda Report – 27<sup>th</sup> March 2025

Prepared by Suzanne Moore

## **80: ALLOTMENTS:**

### **80.1 To receive a report from AAHS.**

Members are asked to note the report.

### **80.2 To receive an update on damaged fence.**

The two damaged sections of the Allotment fence have now been repaired.

### **80.3 To receive an update on Allotment Survey.**

The completed survey has now been returned to SLCC.

## **82: ASSETS REPORTS:**

### **82.1 To note and discuss issues and agree any actions required from the reports, if available.**

Members are asked to note both reports.

## **83: TOWN:**

### **83.1 To receive an update on Tree Survey report works.**

Staff are awaiting confirmation that all works noted in the tree survey have now been completed.

### **83.2 To receive an update on the painting of Memorial Tower Rails and Door before May 2025 event.**

Staff have requested the work be carried out by the 20<sup>th</sup> of April.

### **83.3 To receive an update on flower bed signage.**

Staff have requested proof designs to review and costs. To be presented at the meeting if available.

## **84: CEMETERIES:**

### **West Cemetery**

#### **84.1 To receive an update on all kerb work.**

Members will be updated with a start date once available.

#### **84.2 To receive an update on unstable memorial programme.**

Ongoing.

#### **84.3 To receive an update on damaged fence.**

The damaged fence was repaired on the 19<sup>th</sup> of March.

#### **84.4 To discuss damage within the cemetery**

It was noted the boundary fence within the compound is partially down and looks like it may have been reversed into as the brush in front of the fence appears to have been flattened. It was also noted machinery treads have caused some damage to the land in front of the old mortuary.

#### **84.5 To receive an update on fountain maintenance.**

Staff have requested a date for the contractor to carry out maintenance on fountain and switch water on.

### **East Cemetery**

None

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## **85: PLAY AREAS:**

### **Paddler's Park**

#### **85.1 To receive an update on turf -**

The size required for the turf is 5ft x 8ft, members are asked to confirm arrangements with the resident and contractor along with a date

#### **85.2 To receive an update on placement of a water meter or alternative.**

No updates available.

#### **85.3 To receive an update on the repainting of the balance beams.**

No updates available.

#### **85.4 To receive an update on equipment caps.**

A number of damaged caps were highlighted on the Paddlers Park weekly Playground Report. Staff ordered replacement caps for the caterpillar at a cost of £12.43. NCC installed the replacement caps and there are 8 spares in the office should they be needed in the future.

Replacement caps for the small and large multi units and the activity board are being sent from the supplier FOC. NCC to install once they arrive.

#### **85.5 To discuss damaged play equipment.**

Part of the kick board of the 'teacup' is damaged.

NCC were asked to tape up the teacup for now. Members to discuss options. Spare part or replacements costs are being looked at

#### **85.6 To receive an update on the Water Feature.**

Staff have requested a date for the contractor to refix the water feature. It will need to be checked to ascertain it is working correctly. Members to determine a date to switch on.

## **Philip Drive:**

#### **85.7 To receive a quote to repaint railings.**

Members are asked to discuss the quote of £520 for the front fence and one side only due to the other side being too overgrown to access. Cost includes all wire brushing, all sanding and painting in black hammerite paint.

## **86: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

#### **86.1 To receive a quote for a plaque of the Radcliffe School Memorial.**

Ongoing.

#### **86.2 To receive an update on seat bar installation into agreed bus shelters.**

Staff have asked the contractor to carry out installation of the seat bars in the five agreed bus shelters.

#### **86.3 To discuss options for bus shelter on Acklington Road.**

Members are asked to discuss the bus shelter currently installed on Acklington Road which may not conform to accessibility under the disability criteria. It was suggested that it might be possible to reposition the existing shelter, however the contractor has said that, amongst other things, this would not be advisable as to do so would reduce the height below the recommendations.

Staff have received a quote to replace the bus shelter, which matches other bus shelters in the town, however this shelter would be only a 2-bay shelter due to the size of the area. The cost of a standard shelter is £4,220.00, however there are additional options to also consider.

Full end panel £528.00 each

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Half end panel £375.00 each  
2 bay aluminium seat £223.00  
1 bay aluminium seat £108.00

To remove the existing shelter including concrete plinths would be £300.

Standard traffic management could be extra, however, as this bus shelter is near a junction. Highways are likely to insist on temporary lights and this would attract an additional cost of £500.00 unfortunately, and a permit would also be required for the works, which NCC charge £375.00 for the application.

To remove the existing and install a shelter with half end panels and 1 bay 'seat' would be £5,378.00, with a further cost for traffic management of £875.00

## **86.4 To discuss location for the 'chatty bench'.**

Members are asked to discuss a preferred location for the 'chatty bench' given to Amble Town Council from Warkworth Harbour Commissioners. NCC has agreed to collect and store the seat until installation.

## **86.5 To discuss the 2025 seat replacement schedule.**

A seat replacement schedule was agreed in 2022. This year up to 10 new seats are to be purchased to replace some of the older seats.

Members are asked to discuss the attached seat replacement suggestions for the coming financial year.

Members are asked to discuss whether to replace the seat on Philip Drive, which was installed to be beside the bus stop. However, there is no longer a bus stop.

Most of the existing seats will be disposed of due to their deterioration; however if any are serviceable, members are asked to consider whether to donate them to other organisations.

## **86.6 To receive an update on the reinstallation of seat and trees along Percy Drive/ Hauxley Grange.**

The seat base has been laid; however, the base has been designed to house flower beds which were not agreed by ATC and currently the base presents a trip hazard.

Staff have contacted Dan Nicholson of Persimmon Homes to discuss this.

## **86.7 To receive an update regarding bus shelters along Percy Drive.**

Clarification has been received from NCC regarding the matter. NCC agree that bus shelters are part of the planning condition and are taking this up with the developer.

## **87: COMMUNICATIONS:**

None

## **88: AGENDA ITEMS:**

None

## **89: INFORMATION ITEMS:**

### **89.1 To note the most recent Paddlers Park and Philip Drive Playground Reports.**

Members are asked to note both reports.

### **89.2 To note a quote for the servicing of the roller shutters is being sourced.**

Staff are sourcing quotes to service the window and door roller shutters on the West Cemetery office.

### **89.3 To note delivery of the Barndale-by-the-Sea commemorative plaque.**

Members to note the commemorative plaque has arrived.

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## **89.4 To note Fire Extinguisher test date.**

The next Fire Extinguisher testing date is booked for the 6<sup>th</sup> of May. This needs to take place in the office at the West Cemetery for insurance purposes.

## **89.5 To note fixed appliance test date.**

The next fixed appliance test is book for the 25<sup>th</sup> of April. This test is for the fixed appliances in the office at the West Cemetery.

## **89.6 To note PAT testing has been carried out.**

This year's PAT testing was carried out on the 5<sup>th</sup> of March.

## **89.7 To note letter sent to stone masons.**

Staff wrote to all stone masons to remind them of the policies regarding maximum sizes of memorials, after it was noted that some may not be adhering to size regulations for the West Cemetery.

## **89.8 To note staff course, completed.**

Staff completed the Microsoft Excel for beginner's module 1 course on the 23<sup>rd</sup> of January and module 2 on the 12<sup>th</sup> of February. The course provided valuable information.

## **89.9 To note installation of Memorial Plaque**

Members to note the memorial plaque on the seat just past the shore base was installed on the 4<sup>th</sup> of February.

## **90: DATE AND TIME OF NEXT MEETING:**

The next Meeting date will be held at 6.00pm on Thursday 29<sup>th</sup> May 2025, in the Town Council Office, Top Floor, Fourways 2, Amble NE65 0DT.