

# **Amenities Committee Agenda Report – 28<sup>th</sup> November 2024**

**Prepared by Suzanne Moore**

## **50: ALLOTMENTS:**

### **50.1 To receive a report from AAHS**

Members are asked to note the report

### **50.2 To receive an update on Japanese Knot weed**

The contractor attended a second visit on the 20<sup>th</sup> of September. Staff have been informed that further visits will be required every two - three months.

### **50.3 To receive an update on damaged fence**

The damaged fence caused by an accident on the 9<sup>th</sup> of November has been reported to both the police and the insurers.

Allotment holders have been asked not to touch the fence.

Staff have received a quote of £1,976 to install a new fence and dispose of the damaged fence.

### **50.4 To discuss monitoring of bonfire materials**

A complaint was received regarding plastic and other materials being burnt.

Members to discuss how best to remind plot holders of suitable materials for burning and bonfire etiquette.

### **50.5 To discuss pigeon club site at the Allotments**

Members to discuss a request from the pigeon club to relocate to the allotments

## **52: ASSETS REPORTS:**

### **52.1 To note and discuss issues and agree any actions required from the reports, if available**

Members are asked to note both reports.

## **53: TOWN:**

### **53.1 To receive an update on repair work within the Memorial Gardens**

Repair work within the Memorial Gardens was completed the week commencing the 28<sup>th</sup> of October.

### **53.2 To receive an update on the bus shelter near Longstone Manor**

The maintenance payment of £3000 has now been received.

### **53.3 To receive an update on Tree Survey report works**

Permission for works to trees within a conservation area has now been approved. As a matter of Health and Safety a contractor has been instructed to carry out the works that were highlighted on this year's Tree Survey Report.

Members are asked to retrospectively approve the cost of £1160.00 for the works

### **53.4 To receive an update on the removal of road markings on Albert Street if available.**

NCC have agreed to look at the road markings, however it was noted that removing any road markings causes damage to the road so will normally be left to wear away over time.

### **53.5 Members to discuss Memorial Plaque request.**

A request has been made to place a memorial plaque on the seat just past Amble Shorebase. Members to discuss.

# Amenities Committee Agenda Report – 28<sup>th</sup> November 2024

Prepared by Suzanne Moore

## **54: CEMETERIES:**

### **West Cemetery**

#### **54.1 To receive a quote for raised kerbs at top of drive and fountain area**

Staff have received quotes for raised kerbs at top of drive and fountain area work.

#### **First quote -**

Option one

Remove all the kerbs from around the memorial, and remove off site, make good the levels and prepare the trench for the new kerbs then supply and lay new 10x5 half battered radius kerbs on a concrete bed and hunching around the complete memorial then make good the damaged tarmac around the kerb line. Total cost £2800

Option two

As above but cutting the circumference back by two foot around the complete memorial then reinstate the tarmac Total cost £3700

Option three

Re shaping the corner near the top turning circle Remove a section of the kerbs on the left going up cutting back and reshape the corner and lay new kerbs then make good the tarmac to the same area Total cost £875

#### **Second quote -**

To remove existing and supply new 3m radius road kerb to the fountain area

To install 2 kerb runs to the roadside next to the top roundabout, left and right-hand side. Includes cart away surplus material.

Total cost £5650 excluding vat.

#### **54.2 To receive an update on unstable memorial programme.**

Staff are still yet to compile a finalised list of the remaining memorials to be laid down. Weather depending, the list should be completed in the next few weeks, and the contractor informed to lay down the highlighted memorials.

#### **54.3 To receive an update landowner repair work**

The fence has now been repaired.

#### **54.4 To discuss Cremated Remains Memorial sizes**

Staff have been made aware that the size of two memorials within the cremated remains section are possibly larger than what was stated on the memorial permission forms. Members to discuss.

## **55: PLAY AREAS:**

### **Paddler's Park**

#### **55.1 To receive an update on turf**

Cllr Weir to update.

#### **55.2 To receive an update on placement of a water meter or alternative.**

No updates available

#### **55.3 To receive an update on the repainting of the balance beams**

The repainting work is still to be done due to conditions not being suitable for external painting.

# **Amenities Committee Agenda Report – 28<sup>th</sup> November 2024**

**Prepared by Suzanne Moore**

## **56: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

### **56.1 To receive a quote for a plaque of the Radcliffe School Memorial.**

Discussions with the contractor are ongoing.

### **56.2 To agree painting of Memorial Tower Rails and Door before May 2025 event.**

Members to discuss the repainting of the Memorial Tower rails and door before the May 2025 event and to also agree to add these to the repainting schedule to be done once every six years, in line with other fencing already on the schedule.

## **57: COMMUNICATIONS:**

### **57.1 To receive an update on Memorial Plaque**

It was agreed to allow a resident to have a Memorial Plaque installed on the seat near the Cliff House. The plaque has been ordered and staff will arrange installation once it arrives.

## **58: AGENDA ITEMS:**

### **58.1 To discuss items raised in staff Cemetery training.**

Members to discuss items raised during a recent cemetery training course. Attention to be given to the following sections

Direct Coffin Funerals

Dealing with Flooding and Ground Water Contamination

Think "Green & Clean"

Members to discuss amendments to policies.

## **59: INFORMATION ITEMS:**

### **59.1 To note the most recent Paddlers Park and Philip Drive Playground Reports.**

Members are asked to note both reports.

### **59.2 To note Cemetery Signage at West Cemetery work**

Members to note the 5 large signage post work is now complete

### **59.3 To note water switch off at West Cemetery and Paddlers Park**

On the 1<sup>ST</sup> of November the water was turned off at both the West Cemetery and Paddlers Park

### **59.4 To note a quote for the servicing of the roller shutters is being sourced**

Staff are sourcing quotes to service the window and door roller shutters on the West Cemetery office.