

CLERK REPORT OCTOBER

110.APOLOGIES

110. BUSINESS REQUIRED BY STATUTE

110.1 To discuss co-option application from Mr I Rackham

Members to consider the application from Mr Ivor Rackham.

111. To receive any declarations of interest from Members:

Members are invited to declare disclosable pecuniary interests and other interests in

items on the agenda, as required by the Amble Town Council Code of Conduct for

Members and by the Localism Act 2011, now or as they come up in the agenda process. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.

Members to raise as and when on the agenda.

112. MINUTES: TOWN COUNCIL

112.1: To consider the minutes of the meeting held on 12 September 2024, items 89-109.1

Members to approve.

113. CLERK'S REPORT:

RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

113.1 Clerks Report attached

Members to accept.

114. CHAIRMAN'S COMMUNICATIONS and REPORT:

To receive the communications and report of the Chairman pertaining to Council Business:

114.1: Chairman

114.2: Vice Chairman

Members to note the reports.

115: Update from Neighbourhood Development Steering Group

115.1 To receive report update from Steering Group

Update to be provided by Matthew Connolly.

116. REPORTS FROM COUNTY COUNCILLORS:

116.1: To receive a report from County Councillor Clark

Members to note the report

116.2: To receive a report from County Councillor Watson

Members to note the report.

117. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:

117.1 To receive the report of Councillors who represent ATC on outside bodies (Cllr Reports)

Members to note the report

118. FINANCIAL REPORT:

118.1 To consider voucher numbers 147 – 167 for payment and 33 - 44 for receipt.

Members to approve payments and receipts.

118.2 Bank Reconciliation

Members to note.

118.3 Year to date figures

Members to review and note.

118.4 Grant Requests

- **Amble Links First School**

Amble Links First School have requested funding support to provide dictionaries for its current year 5 class however these dictionaries will stay with the school and will help children's in all year groups as they move through the school years.

- **Amble Cancer Support Group**

Amble Cancer Support Group previously applied for grant funding however as they did not have a bank account Council agreed to cover the costs of room hire on the presentation of invoices. They are now requesting this finance.

118.5 To receive an update on Barclays Payment Solutions Framework

Council has not signed up to framework as the benefits did not appear to be suited to the needs of the Council.

119. AMENITIES MANAGEMENT COMMITTEE:

119.1 To receive minutes of the Amenities Committee 26 September 2024

Members to receive and accept the notes of the committee.

119.2 To note funding application submitted for Bus Shelter Improvement Programme

Members to note that the funding application has now been submitted.

120: PLANNING COMMITTEE

120.1 To note October 2024 Planning Outcomes

Members to note.

121. AGENDA ITEMS:

121.1 Update on Grave Digging Tender and to discuss and agree way forward for cemetery interments

This was discussed at last meeting, and it was said that if present/new contractor was not able to do double depth, then Council could cease to offer these but instead allow reservation of an adjacent plot. Paperwork has been sent to potential contractor.

121.2 To note budget preparations to date

Members have met to develop a first draft of a potential budget for 25-26 – circulated for information. Until the Band D data is received from NCC there is little else that can be done in the meantime.

121.3 To discuss outcome of public consultation re Community Hub and correspondence received

The public consultation event was attended by a number of local people expressing their views and support for a community space. It is expected that additional

sessions should be made available for those unable to attend with the possibility of joining with the NDP public consultations.

121.4 To receive details of energy survey and internal restructuring plans of Amble First School if available

The EPC has been carried out however the results of that have yet to be shared with Council. The internal designing of the site has been delayed due to being unable to access the school. Now the children have moved to their new school, staff are liaising with the caretaker and the consultant to arrange access.

121.5 To receive an update on SLA with NCC regarding Council IT needs

As agreed at the previous meeting, the Clerk has begun arrangements to enable the transfer of the email hosting to NCC. The current provider has been made aware of our intention and NCC have been provided with initial information for setting up the email accounts. More info will follow once the project proceeds.

121.6 To discuss request to support resident maintenance of unused land

Members are asked to write a letter of no objection with regards to residents maintaining waste land.

121.7 To receive an update on Teams meeting with FA

Members to receive an update if available. At the time of writing no take up to attend the meeting has been forthcoming.

121.8 To receive an update on action taken regarding parking concerns since last meeting

Contact with NCC officers present at the last parking meeting has not resulted in much action to date however NCC are aware of our concerns. A meeting with Robin McCartney has been arranged for 22nd October 2024.

121.9 To note the update regarding social media access

All staff now have access to the Council social media pages.

121.10 To note the request for premises for Banking Hub

The new proposed banking hub is looking for suitable premises in which to run their services. They require a small space to let, 850-1000sq ft, minimum 7 metre wide fascia, ground floor and safe and secure counter spaces, adequate internet connectivity, town centre location.

121.11 To receive feedback on the Walkabout for Partly Sighted

Cllrs Bewley and Parks to provide an update.

121.12 To note letter regarding borrowing of Council equipment and subsequent response

Members to note response regarding Council equipment. Members asked to agree to change of wording on equipment loan form.

121.13 To discuss contribution to staff parking places at Dovecote Centre

NTC request that the Town Council contributes a donation to the two car parking spaces reserved for Council staff / visitors. Members to discuss.

122. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.*

122.1 Local Nature Recovery Survey

122.2 Northumbria Connected

122.3 To note resurfacing works to South Avenue 28-29 October 2024

122.4 To note letter to Tesco re CCTV and their response

122.5 Highlights AGM Invitation

122.6 CAN Newsletter

122.7 CAB AGM 5th December 2024

122.8 NALC Newsletter

122.9 To note letter re Winter Fuel Allowance cuts

122.10 Best of Northumberland Awards

To note enbloc

123. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:

RECOMMENDATION - *That the Council note the information items.*

123.1 To receive notes of meeting with Lord Lieutenant Caroline Pryer

123.2 To receive notes of meeting with Glen Sanderson

123.3 To note staff training at Scribifest

123.4 To receive notes of the meeting with Coquet Medical Group

123.5 Local Area Committee Meeting 26 September 2024

123.6 To receive the notes of the SLA meeting 9 October 2024 if available

123.7 To note date of proposed works to Culvert

123.8 To note Chairs attendance At Halloween Ball Morpeth Town Council 26 October 2026

To note enbloc

124. DATE & TIME OF NEXT MEETING:

124.1 14 November 2024, Amble Town Council Offices, Fourways2 at 6p.m.