



Amble Town Council  
Fourways2  
6 Dilston Terrace  
Amble  
Northumberland  
NE65 0DT

## AMBLE WEST CEMETERY - NOTICE OF INTERMENT (TO BE RETURNED TO THE OFFICE)

1. TITLE: \_\_\_\_\_
2. FULL NAME OF PERSON TO BE BURIED \_\_\_\_\_
3. AGE OF PERSON TO BE BURIED: \_\_\_\_\_
4. DATE OF DEATH: \_\_\_\_\_
5. LAST ADDRESS OF THE DECEASED: \_\_\_\_\_
6. PLACE WHERE DEATH OCCURRED: \_\_\_\_\_
7. DATE & TIME OF BURIAL: \_\_\_\_\_
8. NAME OF MINISTER TO OFFICIATE: \_\_\_\_\_
9. SIZE OF COFFIN / CASKET (including handles): –
- LENGTH \_\_\_\_\_ FT \_\_\_\_\_ INCHES
- WIDTH \_\_\_\_\_ FT \_\_\_\_\_ INCHES
- HEIGHT \_\_\_\_\_ FT \_\_\_\_\_ INCHES
10. CORTEGE TO PROCEED TO: CHURCH  GRAVESIDE  GRAVESIDE SERVICE
11. SECTION OF WEST CEMETERY: \_\_\_\_\_
12. NUMBER OF GRAVE SPACE: \_\_\_\_\_
13. PARTICULARS OF GRAVE      \*NEW  \*\*RE-OPEN
- SINGLE  DOUBLE  CREMATED REMAINS
- NATURAL  CHILD
- \*COMPLETE SECTION 19 OVERLEAF    \*\*COMPLETE SECTION 20 OR 21 OVERLEAF
- IF A RE-OPENED GRAVE  
NAME & DATE OF LAST INTERMENT: \_\_\_\_\_
14. NAME & ADDRESS OF  
CURRENT DEED HOLDER: \_\_\_\_\_
- \_\_\_\_\_
15. NAME & ADDRESS OF  
FUNERAL DIRECTOR: \_\_\_\_\_
- \_\_\_\_\_
16. FUNERAL DIRECTOR PRINT NAME: \_\_\_\_\_
17. FUNERAL DIRECTOR SIGNATURE: \_\_\_\_\_
18. DATED: \_\_\_\_\_

PLEASE COMPLETE THE RELEVANT SECTION 19 / 20 OR 21

19. PURCHASE OF A NEW EXCLUSIVE RIGHT OF BURIAL  
IF THE PURCHASE OF A GRAVE IS INTENDED, DETAILS OF THE PERSON/S TO BE REGISTERED AS THE DEED  
OWNER/S ARE:

TITLE: \_\_\_\_\_

SURNAME: \_\_\_\_\_

FIRST NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POST CODE: \_\_\_\_\_ CONTACT TEL. NO. \_\_\_\_\_

RELATIONSHIP TO THE DECEASED: \_\_\_\_\_

20. AUTHORITY BY THE DEED HOLDER TO OPEN A GRAVE FOR INTERMENT  
(TO BE COMPLETED BY THE DEED HOLDER ONLY)

TITLE: \_\_\_\_\_

SURNAME: \_\_\_\_\_

FIRST NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POST CODE: \_\_\_\_\_ CONTACT TEL. NO. \_\_\_\_\_

RELATIONSHIP TO THE DECEASED: \_\_\_\_\_

DO HEREBY DECLARE THAT I AM THE HOLDER OF THE EXCLUSIVE RIGHT OF BURIAL IN THE GRAVE  
NUMBERED \_\_\_\_\_ AND I ENCLOSE A COPY OF MY DEED CERTIFICATE. ACCORDINGLY, I AUTHORISE  
THAT THE GRAVE NUMBERED \_\_\_\_\_ IN AMBLE WEST CEMETERY BE OPENED FOR THE INTERMENT OF  
THE BODY/CREMATED REMAINS OF THE PERSON NAMED IN SECTION 1.

21. AUTHORITY TO OPEN A GRAVE FOR INTERMENT OF THE CURRENT DEED OWNER  
(A STATUTORY DECLARATION WILL BE REQUIRED IF A DEEDS TRANSFER IS NEEDED)

TITLE: \_\_\_\_\_

SURNAME: \_\_\_\_\_

FIRST NAME(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POST CODE: \_\_\_\_\_ CONTACT TEL. NO. \_\_\_\_\_

RELATIONSHIP TO THE DECEASED: \_\_\_\_\_

I UNDERSTAND THAT THE COUNCIL ACCEPTS THE ABOVE DECLARATION IN GOOD FAITH AND DOES NOT ACCEPT ANY  
LIABILITY FOR ANY LOSS, CLAIM, DAMAGES OR COSTS WHICH MAY OCCUR AS A RESULT OF ANY ACTION UNDERTAKEN  
ON RELIANCE OF THIS DECLARATION. ANY LIABILITY SHALL BE BORNE BY ME AS THE INSTRUCTOR OF THE WORKS  
CARRIED OUT.

THE FOLLOWING MUST BE COMPLETED

I (print applicants name) \_\_\_\_\_ ALSO HEREBY ACKNOWLEDGE  
THAT I HAVE READ AND UNDERSTOOD AMBLE TOWN COUNCIL'S ABRIDGED RULES AND REGULATIONS, AND I  
AGREE TO ABIDE BY THEM AT ALL TIMES. (A copy of these will be given to you by your funeral director.)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**CEMETERY REGULATIONS (ABRIDGED)  
PLEASE NOTE THESE REGULATIONS NEED TO BE KEPT IN A SAFE PLACE**

**INTRODUCTION**

These notes are for the guidance of the general public and not intended to be used as a guide for Monumental Masons or Sculptors.

**PURCHASED GRAVE**

At the time of the first burial a member of the deceased's family or the appointed person buys what is known as the 'Exclusive Right of Burial' by way of a deed. This conveys to the Deedholder or his successor for a period not exceeding 50 years, the title to the grave but it does not confer property title to the grave or land in question. The Deedholder can renew the Exclusive Right of Burial for a further period on payment of a fee.

This is a very important document as it is **your only proof** that you have the right to request permission to erect a memorial or prove your entitlement to have further interments in that grave space. If the time limit has not ended, the deed can, on payment of a fee, be transferred to a person of your choice or another legally identified family member to enable these rights to continue.

**MEMORIALS, MONUMENTS AND HEADSTONES (These are not permitted in the Natural Burial Area)**

There are strict rules regarding the erection of memorials and therefore, if it is decided to erect a memorial, you should approach a Monumental Mason or Sculptor or your Funeral Director who will give advice on the choice of a suitable memorial that will meet your needs both in design and cost.

Monuments, vases, or crosses must not be placed on a grave unless the Exclusive Right of Burial has first been purchased. It is advisable to allow a six-month grave settlement period for full body interments from the date of the burial before a headstone is erected. It is advisable that 1 calendar month should be allowed for the cremated remains interments. Monumental Masons guarantee the workmanship of the memorial but no other aspect, therefore **the Council advise you to take out insurance for your memorial.**

No memorial will be admitted to the Cemetery except on condition that such memorial be erected by a Memorial Mason who is registered with the Council; the memorial remains at the owner's sole risk; and the Council shall not be held responsible for any damage which may occur to it.

There are certain conditions regarding the dressings and maintenance of graves that you need to be aware of:

**Kerbstones/Railings (These are not permitted in the Natural Burial Area)**

Iron, concrete, stone, wood or plastic railings or other types of edging are not allowed.

**Glass Globes/Vases (These are not permitted in the Natural Burial Area)**

Glass globes or vases are not allowed on graves due to safety considerations.

**Vases (These are not permitted in the Natural Burial Area)**

Vases, not exceeding 12" x 12" (300mm) with one base, either with or without a suitable inscription, are allowed. Council permission must be obtained first; a fee will be charged.

**Crosses and Small Monuments (These are not permitted in the Natural Burial Area)**

Stone crosses are allowed in the form of a headstone, but **not** those made of plastic, wood, or metal. Small monuments, as an alternative to a full-size memorial, are allowed. Permission must first be obtained from the Council and a fee will be charged.

### **Temporary Markers (These are not permitted in the Natural Burial Area)**

A small wooden temporary marker is allowed to mark a new grave for a maximum of 9 months after which it must be removed.

### **Maintenance**

All memorials erected within the Cemetery shall be kept in good repair by and at the expense of the owner. The Council reserve the right to temporarily repair, make safe and remove any memorial, which is allowed to fall into disrepair, become unsightly or dangerous, and to recharge the cost to the owner or levy a charge on the grave space against future usage.

### **Floral Tributes**

Wreaths and floral tributes are normally removed no sooner than 7 days after the burial and may be left for up to 21 days, depending on the time of the year and their rate of deterioration.

### **Turfing of Graves**

All graves, **except in the Natural Burial Area**, will be turfed by the Council as soon as practicable after the burial, weather and ground conditions permit. Alternatively, the Council will allow the planting of small bedding plants only up to a maximum of 9ins/ 23cms in front of a memorial. The care of these plants remains the responsibility of the grave owner. The Council cannot be held responsible for damages to bedding plants should they be planted before the grave has settled and subsequently levelled off- this is usually about 6 months after the burial date. Should the grave owner neglect to maintain the bedding plants and the grave becomes unkempt the Council will take steps to have the grave turfed.

The Lawn Sections of the cemetery are provided for the benefit of everyone and because of this and the need for grounds maintenance, **no monument, gravestone, memorial tablet, plaque, kerb, post, fence, railings, chippings, decorations, mementoes, photographs, pictures, soft toys, or the like shall be placed or erected upon or about the sown area of any grave.** Planting of shrubs is undertaken in the Natural Burial Area by the Council soon after interment.

### **BURIAL OF CREMATED REMAINS**

The burial of Cremated Remains (Ashes) may be made in smaller size plots. As these plots are considerably smaller than a full-size grave, memorials need to be of a smaller size. There is no planting area allocated in front of the memorial.

### **FURTHER INTERMENTS**

Reopening for interment of cremated remains will be allowed in a grave provided there is space. A maximum of 3 such re-openings may be granted. Each interment will incur a fee.

### **GENERAL**

Occasionally it may be necessary to place soil on a grave when an adjacent burial is taking place. This will be carried out carefully and sensitively. The grave area will be tidied as soon as possible.

All cemeteries under the control of Amble Town Council are managed according to The Local Authorities Cemeteries Order 1977.

These are an abridged version of the Cemetery rules and regulations.  
A full version is available from the Council Office upon request.

The Committee reserve the right to change or amend these rules and regulations at any time without prior notice.  
As per our Data Protection Policy, available on our website or by application, the use of your personal details contained here will be confined to Amble Town Council administration purposes and not passed to a third party.