

## **Clerks Report April 2024**

### **231. BUSINESS REQUIRED BY STATUTE**

#### **231.1 To receive an update on the Co-Option**

There remains one vacancy within the West Ward.

#### **232. To receive any declarations of interest from Members:**

**Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Amble Town Council Code of Conduct for Members and by the Localism Act 2011, now or as they come up in the agenda process. Members are asked to review their completed Register of Interest forms to ensure that they are accurate and up to date.**

### **233. MINUTES: TOWN COUNCIL**

#### **233.1: To consider the minutes of the meeting held on 13 March 2024, items 212 – 229.1**

Members to show their agreement.

### **238. FINANCIAL REPORT:**

#### **238.1 To consider voucher numbers 286 - 314 for payment and 86 - 91 for receipt.**

Members to review and agree payments and receipts.

#### **238.2 Bank Reconciliation**

Members to approve the bank reconciliation

#### **238.3 Year to date figures**

Members to note the year to date figures

#### **238.4 Grant Requests**

- **JCSC Year 11 Prom**  
The Town Council have been asked to support this with a grant of £1500
- **Matthew Tuckey Sound Artist**  
The Town Council has been asked to support this with a grant request of £2400
- **Amble Events Committee**  
The Town Council has been asked to support with a grant of £2000 for itemised items as requested.
  
- **Amble Cancer Support Group**  
The Amble Cancer Support Group was agreed to receive funding in the last financial year however as they did not have a dedicated bank account the transaction could not be carried out. The group is now formed and confirmation of a bank account has been requested.

#### **238.5 Grant Audit 2023-24**

An audit of all grants and donations throughout 2023-24 has been carried out by the Clerk and Cllrs Lewis, Bewley and Joyce. The attached spreadsheet shows the outcome of this.

Members to accept the report.

### **239.AMENITIES MANAGEMENT COMMITTEE:**

#### **239.1 To receive the minutes of the Amenities Committee 28 March 2024**

Members to note the minutes if available.

#### **239.2 To note the report of the Clock Tower Roof Inspection**

Members to note. There were no issues to report.

#### **239.3 To note complaint regarding Amble toilets and action taken**

Members to note the complaint made regarding the state of the Amble Harbour toilets. The Clerk has contacted Neighbourhood Services who also share our concerns and has also written to Glen Sanderson to highlight the issue further and request that the programme of refurbishment is made a priority.

#### **239.4 To note water charges for Paddlers Park**

The bill for Paddlers Park water was around £600 despite not being fully on. Now that the system is totally turned off, staff are to monitor the bills and usage.

#### **239.5 To note issue with spoil removal, action taken and agreed remedial works**

A contractor misunderstood instructions and carried out the spoil removal. This has now been resolved and the invoice paid. Remedial works to the damaged area around the fountain is still to be agreed and set in place.

#### **239.6 To agree amended cemetery documentation regarding memorial insurance**

There are a number of advice and guidance policies regarding memorial insurance. These have been amended to state that the Council recommends insurance is taken out rather than to insist that it is taken out, as we are unable to enforce this if a family decided not to take out insurance. Copies of all changes are available to view in the office.

#### **239.7 To note repair of the water feature**

To note at a cost of £695. The Clerk has requested an update.

#### **239.8 To note pending insurance claim for water feature and fountain**

To note

### **240: PLANNING COMMITTEE**

#### **240.1 To note April 2024 Planning Outcomes**

To note

#### **240.2 To note continued objection and amended response to application 23/04183/FUL. Development of Independent Supported Living Apartments (58no) (Use Class C2), residential housing (40no) (Use Class C3), including enabling works, access, landscaping, infrastructure and all ancillary works. Land South Of The Gut Riverside Park Amble Northumberland**

To note

### **241. AGENDA ITEMS:**

#### **241.1 To consider adoption of Town Council Action Plan**

Members are asked to review and consider the attached Action Plan for adoption at the May AGM.

#### **241.2 To agree retrospective approval for CCTV parts £231.90 plus VAT**

Members to agree to retrospective approval of the purchase to help utilise the CCTV

#### **241.3 To consider support of second homes council tax petition**

Council have been asked to support a petition about the way in which the extra finance from Council Tax for Second Homes is to be used. Further information is attached.

**241.4 To consider attendance at RAF Boulmer event 22 May 2024**

Members to consider a representative to attend. Cllr Weir is unable to attend.

**241.5 To consider response to A1 in Northumberland – Morpeth to Ellingham consultation**

Council is asked to consider whether it would like to comment on the consultation. Deadline is 14 April 2024.

**241.6 To receive an update on the Community Asset Transfer if available**

The Clerk continues to request a site meeting at the school with NCC officers who can discuss the building reports that were provided to us. To date this has not been able to take place.

**241.7 To receive an update on Community Website progress**

The Clerk has requested a progress update from JCSC and has requested another meeting.

**241.8 To receive a D Day update**

The PRS license has been agreed at a discounted rate.

A running order has been drafted and insurance is being sought.

Council needs to utilise the website and their social media to advertise for food vendors who wish to attend.

**241.9 To discuss and agree finance for Neighbourhood Plan Website**

The initial Neighbourhood Development Plan meeting went well and notes have been circulated. An action arising was that it would be useful to have a dedicated website for this. The first year is free and then costs would be £10 per month thereafter. It is expected that the website can be closed down once the project is complete. Members to discuss.

**241.10 To approve newspaper**

Members are asked to review and approve the newspaper.

**241.11 To discuss and agree replacement office photocopier/printer**

The office printer is due for renewal. The current model can be quite slow however for the small amount of staff we have it is not necessary for a large machine. Staff have costs and comparisons to what we use now and are looking at alternative options. The contract expires in May.

**241.12 To discuss participation in student interview**

Council is asked to consider whether it would like to be involved in a student interview to discuss how the economy in Amble has improved thanks to tourism. As this will be a public interview, a corporate response is needed.

**242. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.***

**242.1 To note query regarding Coble Quay Walkway and letter sent to Glen Sanderson**

Comms have been received regarding the Coble Quay Walkway. Any correspondence relating to this should be redirected to NCC however staff have written to Glen Sanderson to urge action on this and get the walkway opened as soon as possible.

**242.2 CAN News 09/03, 11/03, 02/04,**

To note

### **242.3 NALC March 2024**

To note

### **242.4 Northumbria Connected 11/03,**

To note

### **242.5 Volunteering Opportunities**

To note

### **242.6 Community Orchard – Volunteers**

Amble Development Trust have begun developing their Community Orchard in the Welfare.

### **242.7 To note letter to NCC regarding Gloster Park to New Hall Right of Way and response**

Council has received communications regarding the Gloster Park to New Hall Right of Way and has subsequently contacted NCC for an update on the monitoring of the area. The right of way was last checked in January 2024 and deemed to pose no issues. The developer of the properties was due to contact a number of properties in the area however we have been made aware that this is yet to take place. The Clerk has written to the developer for an update.

### **242.8 Warkworth Green Movement**

To note

### **242.9 Complaint re Scrap Cars at Paddlers Park Pull In**

Council has received a complaint regarding scrap cars being left in the Paddlers Park Pull In. Some of the cars have been leaking oil on the ground and have left the area in a mess. The resident was informed that this should be reported to Fix My Street and the email has also been passed to Cllr Clark and will be on the agenda for the next meeting with Robin McCartney.

## **243. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:**

### **RECOMMENDATION - *That the Council note the information items.***

### **243.1 To note the amendments to the ESH work programme**

Due to additional surveys needed the programme has been delayed by one week.

### **243.2 To note the update provided on PlayZone**

To note. Cllr Bewley is attending a meeting on 3<sup>rd</sup> April 2024.

### **243.3 To note letter to Advance Northumberland re Enterprise Park condition and promotion to retailers**

To note, attached

### **243.4 To note letter to Persimmon re Hauxley Grange**

To note, attached

### **243.5 To note letter to Rob Murfin re Hauxley Grange**

To note, attached

### **243.6 To note March monthly roundup**

To note

### **243.7 To receive notes of meeting with JCSC 15 March 2024**

To note

### **243.8 National Landscape Meeting notes 26 February 2024**

To note

### **243.9 To note outcome of North Northumberland: Skateboarding Development Workshop**

To note

### **243.10 To receive notes of the initial Neighbourhood Development Plan meeting**

To note

**243.11 To receive notes of the meeting with Northumbria Police 19 March 2024**

To note

**243.12 To receive notes of the Partnership Meeting with NCC 7 March 2024**

To note

**243.13 North Local Area Committee 28 March 2024**

To note

**244. DATE & TIME OF NEXT MEETING:**

**244.1 11 April 2024, Amble Town Council Offices, Fourways2 at 6p.m.**

**245. DATES FOR DIARIES**

**TBC 23<sup>rd</sup> April 2024 Robin McCartney**

**TBC w/c 15<sup>th</sup> April Northumbria Police**

**2<sup>nd</sup> May 2024, Ryan Dixon NCC Walkabout, 10am**

**2<sup>nd</sup> May 2024, Annual Parish Meeting, 6.00pm**