

# Amenities Committee Agenda Report – 25<sup>th</sup> January 2024

Prepared by Suzanne Moore

## **66: ALLOTMENTS:**

### **66.1 To receive a report from AAHS.**

Members are asked to note the report.

### **66.2 To note the date of the next AGM.**

The next AGM will be held on the 31<sup>st</sup> of January at 7pm at the Radcliffe Club in the lounge room.

## **68: ASSETS REPORTS:**

### **68.1 To note and discuss issues and agree any actions required from the reports.**

Members are asked to note both the asset report and asset zone report, if available and discuss and determine actions where needed on any items that are highlighted within the reports. To note Members will report any asset issues within their designated area by mid- February so any actions required can be addressed before the start of the next financial year

## **69: TOWN:**

### **69.1 To receive an update on the Clock Tower flood lights.**

Staff had contacted a contractor for a quote to take a look and investigate the issue of the front flood light, after being made aware this was not working. No response yet.

Staff have since checked the flood lights and the front light is working, however, the two side and back flood lights are not working.

## **70: CEMETERIES:**

### **West Cemetery**

### **70.1 To receive an update on the new Exclusive Right of Burial forms and procedures.**

Staff are in the final stages of the new procedures for issuing deed transfers. An update will be circulated to all members once everything has been finalised.

### **70.2 To receive an update on Section area signage.**

Due to current inclement weather, if possible, an update will be given at the meeting

### **70.3 To receive an update on bin placement.**

Due to current inclement weather, if possible, an update will be given at the meeting

### **70.4 To note imminent Memorial Safety check and discuss actions required.**

To discuss and agree the next full inspection date. To discuss actions required to already identified unstable memorials which have not been rectified by owners.

Current recommendations are that any staked memorials should be attended to within a maximum 12-month period.

### **70.5 To note deterioration of roof side boards on old mortuary.**

Deterioration was noticed here. Cllr Bewley will give information before members discuss what action may be required.

### **70.6 To discuss 2024/2025 Cemetery fees.**

Cemetery fees have been reviewed. Staff have looked at a 1% or 2% increase. The figures are in the attached document red is 1%, blue is 2%. Members to discuss and make recommendation to full Council.

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## **71: PLAY AREAS:**

### **Paddler's Park**

#### **71.1 To receive an update on flooding issues.**

Staff are continuing to monitor the area. No updates available.

#### **71.2 To receive an update on Kompan equipment.**

Works at Paddlers Park are partly still outstanding. The following work was carried out on Thursday the 11<sup>th</sup> of January.

All the missing spacers, caps etc on the rope bridge have been replaced, the damaged sign has been removed, the orange painting has been done; however, the green paint was a completely different colour so this needs to be done once they receive the correct colour. The grass mats were to be done possibly on the 15<sup>th</sup> of January; Staff are still waiting on confirmation of this.

#### **71.3 To receive an update on water usage at Paddlers Park and response from Northumbria Water. To determine future action following meter readings.**

Members to note an email from NCC.

#### **71.4 To agree purchase of replacement swing chains and seats.**

The swings on the grassed area at Paddlers Park were flagged up on the recent ROSPA report as not being level. It was thought they would just need a little adjustment; however, this is not the case.

Members are asked to discuss the purchase of 2 replacement swing seats and chains, or possibly 4 so we have a spare set.

The total cost for 2 swing seats and chains would be £228.00 excluding VAT.

N.B the last replacement swing seats and chains were purchased in 2019 and are no longer under guarantee as these only come with a 2 year guarantee.

#### **71.5 To discuss missing bolt caps on the Air Walker footplate.**

Staff have been made aware that there are 8 bolt caps missing from the Air Walker footplate. A quote for replacement caps should be available for the next Amenities meeting in March.

## **72: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

### **72.1 To discuss a seat replacement schedule.**

Staff have devised a future seat replacement schedule for members to review and agree. If agreed an implementation plan will need to be in place so budgets can be adjusted to cover these.

## **74: AGENDA ITEMS:**

### **74.1 To receive an update on the Amble Inn Coal Truck and the fish sculpture sponsorship.**

No updates available.

### **74.2 To note request for a memorial plaque on a seat at Bay View.**

A resident has requested exclusive ownership to place a memorial plaque on a seat at Bay View.

### **74.3 To discuss replacement memorial fee for missing memorial.**

The funeral director has asked if we could waive the £30 replacement memorial fee for a missing memorial at Amble West Cemetery. Members to discuss.

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## **75: INFORMATION ITEMS:**

### **75.1 To note the most recent Paddlers Park and Philip Drive Playground Reports.**

Members are asked to note both recent playground reports.

### **75.2 To note Fire extinguisher testing date.**

The next fire extinguisher testing will take place on the 15<sup>th</sup> of May.

### **75.3 To note PAT testing date.**

The next PAT testing within the office will take place on the 25<sup>th</sup> of March.

### **75.4 To note Clock Tower drainage inspection date.**

The next Clock Tower drainage inspection will take place on the 15<sup>th</sup> of March.