

CLERK REPORT – JUNE 2023

34. BUSINESS REQUIRED BY STATUTE

34.1 To discuss Co-Option Application

Members are to receive and discuss the application for the vacancy on the Town Council and a vote is to be taken.

38. CHAIRMAN'S COMMUNICATIONS and REPORT:

To receive the communications and report of the Chairman pertaining to Council Business:

38.1: Chairman

- To note Mayoral Attendance at Royal Visit on 13 June 2023
- Dovecote Street Art Show exhibition
- RAF Boulmer 70th anniversary

38.2: Vice Chairman

- The Vice Chair has attended the Dovecote Street Art Show, a meeting with JCSC, Russell Gaines and Tantallon Homes.

40. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:

40.1 To receive the report of Councillors who represent ATC on outside bodies (Cllr Reports)

Cllr Weir attended a meeting with Northumbria Police, Partnership Meeting with NCC, Amble Development Trust, JCSC, Tantallon Homes, Locality Officer and Estate walkabout.

41.4 Grant Requests

- Members to agree retrospective approval for remainder of funds allocated to Dovecote Street Art Show
- Members to agree retrospective approval for the additional funds for the Christmas Lights

41.5 To note appointment of Internal Auditor for 2023/24

An internal auditor has been appointed for the financial year 2023/24. The first half time audit will take place in October.

42. AMENITIES MANAGEMENT COMMITTEE:

42.1 To receive the minutes of the Amenities Committee 28 May 2023 – to follow.

42.2 To note the removal of the tree in the Memorial Gardens and to monitor the area and its maintenance programme.

The tree has now been removed and a meeting is being arranged with the contractor to discuss the ground condition and the possibility of another tree. It maybe that the ground is unsuitable in its current condition. The contractor was also asked to start work on the rockery at the Memorial Gardens and this is due to be done on 19/20 June. There has been a delay due to sourcing the stone.

42.3 To note the query from EDF regarding supply at Bay View and subsequent response.

EDF were incorrectly informed that this was the responsibility of the Town Council.

The Town Council does not use electricity on this site and therefore EDF have been notified of this and advised to contact NCC.

42.4 To receive an update on weed removal.

The Japanese knotweed will have been burned on site at the time of writing.

42.5 To receive an update on the Dilston Terrace bed and to seek approval for commemorative plaque to be installed on the Dilston Terrace seat.

The EIRR bed is due for completion and clarity is being sought on whether it is possible for the Kings Cypher to be included on another bed. The Clerk to update when possible.

It has been proposed to erect a commemorative plaque on the Dilston Terrace seat when the new one is installed. Members are to consider the proposal.

42.6 To receive an update on the Covid Snake Trail bed

Cllr Morrison to provide an update on this.

42.7 To note update from Commonwealth War Graves Commission

The Commonwealth War Graves Commission has informed the Town Council that it will no longer contribute to the upkeep of its memorials within the Town Council cemeteries.

43: PLANNING COMMITTEE

43.1 Planning Outcomes March 2023

To note

43.2 To note the response from Planning Enforcement regarding Island View

From NCC initial investigations, it appears that there are works which require planning permission as well as differences between the work on site and the approved plans.

As a result, NCC have contacted those responsible and requested that they either apply for planning permission or remove the unauthorised work and restore the areas along with building to the approved plans.

If not complied with, the Local Planning Authority will have to consider whether or not to instigate formal enforcement proceedings in order to resolve this matter.

The Planning Enforcement Team follows central government advice in dealing with breaches of planning control. The NCC Enforcement Strategy also sets out the standards and procedures that NCC will take when using the range of powers available to them in relation to planning matters.

44. AGENDA ITEMS:

44.1 To note the response sent to Amble Development Trust with regards to Neighbourhood Plans and to receive an update on guidance provided if available.

The Town Council are still waiting for guidance on the above. A letter has been sent to Amble Development Trust explaining that the Town Council are seeking advice before agreeing to a joint meeting with ADT and Rob Murfin.

44.2 To agree retrospective approval for material removal of Gloster Hill Allotment under Health and Safety

Members are asked to agree to retrospective approval of £250 plus VAT for removal of Asbestos in Gloster Hill plot. The contractor is to contact the Clerk with a date for removal.

44.3 To agree retrospective approval for staff training.

Members are asked to agree to retrospective approval for staff training at a cost of £30 per session.

44.4 To note the update regarding CCTV.

Members are to note the CCTV update. The camera at the bottom of bridge street

has been replaced and the camera on Queen Street is being monitored.

44.5 To discuss publicity and engagement plans.

The Council has previously acknowledged that it does not publicise as well as what it could. It has therefore been decided that staff will generate an update every month to highlight what has been taking place and what has been discussed / decided. This will then be placed on the website and social media.

44.6 To discuss and agree the Councils Local Transport Priorities

Members are to consider their priorities for the LTP 2024. Current suggestions received to date are:

Parking restrictions on the junction with Leazes Street and Newburgh Street

Parking restrictions on Bridge Street

A pedestrian crossing at the bottom of The Wynd

44.7 To note the Draft Recommendations on the new electoral arrangements.

This review has proposed minor changes to the county boundaries but still retains two members to cover the Amble area as part of their remit. However it acknowledges that the increasing population within the Amble Wards requires some adjustment. The Town Council will retain 9 members but instead of 3 each in each ward, there will be 2 in the Central Ward, 3 in the West ward and 4 in the East ward. If agreed these changes will apply to the next elections in 2025.

44.8 To discuss and agree a request for parking restrictions on Leazes Street junction.

Members to discuss the above proposal if not included as part of the LTP.

44.9 To note letters sent to The Ambler and Rev J McDermott regarding Coronation Events and subsequent responses.

Members are asked to note the letters sent in relation to the recent article published in The Ambler with regards to Community Events for the Coronation.

Responses from all parties have been received and circulated.

44.10 To agree Newspaper content.

Members to review the content for the next Newspaper. The deadline for submissions is 23 June 2023.

44.11 To discuss plans for the Amble Town Council Awards and agree date for judging

A date is to be confirmed at time of writing. Members to set plans for viewing and shortlisting local gardens in line with judging guidelines.

44.12 To discuss JCSC Community Website Proposal by Cllr Parks

Cllr Parks has suggested that the Town Council meet with the students who will be carrying out the work needed to get the community activity website up and running and to invite those students to the Council for a "business meeting" whereby we can explain what it is we require. This meeting would not need to take place until September when the students return to the school. If approved, Members would need to have a meeting with Russell Gaines who would be leading on the teaching side to establish requirements, security and management of expectations. Cllr Parks to expand further

45. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.*

45.1 To note the contents of the email from the Police and Crime Commissioner and to note the date of the meeting with the Area Commander, if available.

No date has been set yet, Clerk to update once known.

45.2 To note the update from Anne Marie Trevelyan 15 May 2023

To note

45.3 To note the complaint received regarding access to Coble Quay Walkway and Council response.

To note. The complainant has been updated and advised to contact NCC.

45.4 To note receipt of Community-powered high streets report.

To note

45.5 CAN Enews 15/05, 26/05,

To note

45.6 Anne Marie Trevelyan Newsletter 9/05, 12/05, 19/05,

To note

45.7 Northumbria Connected 4/05, 22/05, 25/05,

To note

45.8 NALC May Newsletter

To note

46. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:

RECOMMENDATION - *That the Council note the information items.*

46.1 To note the response to the Freedom of Information request received on 28 April 2023

Members are to note the responses as circulated.

46.2 To note Chair and Vice Chair attendance at Dovecote Street Art Show

46.3 To note the information from the PlayZone meeting on 24 May 2023

46.4 To note the minutes of the meeting with the Locality Officer 23 May 2023

46.5 To note the information from the Estate Walkabout 24 May 2023

46.6 To note the minutes of the meeting with Tantallon Homes 19 May 2023

46.7 To note the minutes of the meeting with JCSC 19 May 2023

46.8 To note the date of the meeting with Paul Brooks to discuss Community Hub plans for Amble.

46.9 To note the information regarding Community Activity website and meeting with JCSC staff.

46.10 To note the minutes of the meeting regarding Dilston Terrace beds.

46.11 To note the minutes of the meeting with NCC 16 May 2023

46.12 To note insurance claim for ASB damage to water feature.

Members to note enbloc

47. DATE & TIME OF NEXT MEETING:

47.1 13 July 2023, Amble Town Council Offices, Fourways2 following AGM at 6p.m.