

# **Clerks Report – Amenities Committee – 26<sup>th</sup> January 2023**

**Prepared by Suzanne Moore**

## **68: ALLOTMENTS:**

### **68.1 To receive a report from AAHS.**

Members are asked to note the report.

### **68.2 To note report of chickens running free.**

There was a report of chickens running loose at the East Allotments, Staff informed Wayne who went to the mentioned allotment plot but couldn't see any chickens in the allotment walking free.

Wayne was sending a letter to the plot holder warning them about measures that should be taken due to the circumstances that we are in.

### **68.3 To agree allotment charge 2023-2025.**

Members are to agree the allotment percentage increase for 2023-2025

The current charge is £1918.

## **70: ASSETS REPORTS:**

### **70.1 To note and discuss issues and agree any actions required from the report.**

Due to staff being off sick and the holidays there is no asset report this month. There will be a full up to date report in March.

## **71: TOWN:**

### **71.1 To receive an update on the coal truck on Leazes Street.**

As agreed at Full Council the coal truck will be moved in due course.

### **71.2 To receive an update on the Radcliffe School Memorial.**

Staff previously had a contractor lined up to repair the damaged memorials, however, there has been no contact from the contractor after numerous attempts to communicate with them. Members are asked to agree to staff seeking quotes elsewhere.

## **72: CEMETERIES:**

### **West Cemetery**

### **72.1 To receive an update on Storm Damaged Memorial repairs.**

Staff previously had a contractor lined up to repair the damaged memorials, however, there has been no contact from the contractor after numerous attempts to communicate with them. Staff have now contacted another contractor; staff are awaiting a quote which will be forwarded once received. If this quote is accepted staff will contact the original contractor to make them aware their services are no longer required.

### **72.2 To receive an update on Section M survey.**

Staff are compiling a list of issues to send to the relevant parties.

### **72.3 To discuss 2023/2024 Cemetery fees.**

Members are to discuss the cemetery fees for 2023-2024. These will then be sent to Full Council for agreement.

### **72.4 To discuss a change to burial forms.**

Staff are struggling more often, than not to identify the deed holders. Staff would like members to agree to amend the current interment form.

### **72.5 To receive an update on the pathway at Section M.**

No update available. Staff have chased up.

# Clerks Report – Amenities Committee – 26<sup>th</sup> January 2023

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## **72.6 To receive an update on plumbing.**

During the winter the water in the office and disabled toilet at the West Cemetery are turned off. However, this year there didn't seem to be any water supply to both sets of taps and the taps were spinning. Staff have contacted a plumber to acquire a quote to come and take a look at what the issue may be.

## **72.7 To receive an update on the walkway.**

The walkway behind the boundary wall at the entrance to the West Cemetery has disintegrated again. There is also consideration around making an opening in the wall rather than relaying the whole path.

Staff have contacted contractors for quotes for this to be repaired. No response yet.

## **72.8 To note agreement for memorial to have a small etched cat on it.**

A memorial request was received to have a cat etched onto a memorial. Members to note this was agreed outside of meeting.

## **East Cemetery**

None

## **73: PLAY AREAS:**

### **Paddler's Park**

#### **73.1 To receive an update on flooding issues.**

Photographs of the area have been circulated; Staff will continue to monitor.

#### **73.2 To receive an update on the Spin Bike instructions.**

Staff have contacted the company to see if they supply an instruction sign/plaque. No response yet.

#### **73.3 To receive an update on all signage.**

Signage was purchased and NCC agreed to reinstate the new signage. Signage checks have now been added to the weekly playground reports. Staff are still to check the reinstated new signage.

Due to staff off sick and the holidays this is still to be checked to see if this has been removed.

## **Philip Drive**

#### **73.4 To receive an update on the ownership of land.**

No updates available.

## **74: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

#### **74.1 To present the future bin replacement schedule.**

The schedule will be finalised and presented at the next Amenities Meeting in March

#### **74.2 To receive quotations for repair and painting of bus shelters if available.**

Staff have contacted a contractor for a quote to repaint inside the bus shelter along Acklington Road near the Middle School. No response yet.

## **75: COMMUNICATIONS:**

#### **75.1 To receive an update on visits.**

Members to agree on date and time at the meeting.

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## **76: AGENDA ITEMS:**

None

## **77: INFORMATION ITEMS:**

### **77.1 To note damaged memorial.**

It was reported a memorial had fallen down; staff have contacted the last known address of the deed holder. Please note the attached photo.

## **78: DATE AND TIME OF NEXT MEETING:**

The next Meeting date will be held at 6.00pm on Thursday 30<sup>th</sup> March 2023, in the Town Council Office, Top Floor, Fourways 2, Amble NE65 0DT.

Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.