



## Her Majesty Queen Elizabeth II

Following the formal announcement of Her Majesty's death, the flag at the Memorial Gardens will be raised and lowered according to the declared procedure from then until Her funeral has taken place.

A message of Condolence will be sent by the Mayor on behalf of the town.

A Book of Condolence will be available online at [www.royal.uk](http://www.royal.uk).

There will also be a Book available at the **Parish Church of St. Cuthberts** {details to follow} As decreed by the Royal office, all such books will be retained by the organisation itself in their own archives and not sent to central London. Organisations will allow a two-week public viewing of the book.

If you wish to lay a floral tribute, this can be placed on the grass area behind the Clock Tower War Memorial in the Memorial Gardens.

Should there be an announcement to mark the death with a Silence, the Mayor will lead this at 11a.m. on the day at the Memorial Gardens.