

## Clerks Report August 2022

### **70. BUSINESS REQUIRED BY STATUTE**

#### **71.1 To receive an update on the current Councillor Vacancies**

To date there has been no interest in the vacancies.

#### **72.PUBLIC QUESTION TIME: (maximum 15 minutes)**

**In accordance with Section 1(d-g) of the ATC Standing Orders members of the public present may address the Council at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date**

#### **72.1 Welcome Tina Gibbinson – Amble Youth Project**

Tina Gibbinson from Amble Youth Project in attendance to make introductions.

### **79. FINANCIAL REPORT:**

#### **79.1 To consider voucher numbers 89 - 117 for payment and 21 - 29 for receipt.**

Members asked to agree

#### **79.2 Bank Reconciliation To follow**

Members are asked to note

#### **79.3 Year to date figures**

Members are asked to note

#### **79.4 Grant Requests**

- **The Puffin Lounge**

Members are asked to consider the grant request submitted. A generic letter was originally submitted however The Puffin Lounge decided that a full application may be better to enable them to receive additional funds if Members are agreeable.

#### **79.5 To note the Annual Governance Statement 2021-22, Accounting Statement 2021-22 and External Auditor Report and Certificate 2021/22**

The AGAR has been completed by PKF Littlejohn and has not highlighted any areas for action. Members are asked to note. Clerk to publish as necessary.

### **80.AMENITIES MANAGEMENT COMMITTEE:**

#### **80.1 To approve the minutes of the meeting held 28<sup>th</sup> July**

Members are asked to approve the minutes of 28 July 2022

#### **80.2 To note order of Kompan exercise equipment**

The City Spin Bike has been ordered and is processing. When the contractors are on site, the safety surface of the stepping pods is to be replaced / repaired. The agent has said they will adjust the swings and tighten the loose footplate whilst onsite.

#### **80.3 To note recent media with regards to cemetery records**

To note.

#### **80.4 To note the intention of maintaining / removing trees at bottom of Gloster Hill**

Cllrs Lewis, Parks and the Clerk met with a contractor to discuss the intentions of removing damaged trees from a plot on Gloster Hill.

The proposal is as follows:

Remove 3 Sycamores on boundary with allotment, one of which has poor form and is prone to windthrow, the other two which have extensive decay to the main stems and should be removed on the grounds of safety

Crown raise and thin remaining Sycamore by 15% removing all previously poorly pruned limbs and rubbing and crossing lateral minor limbs  
Crown raise and thin Ash by 15% removing all previously poorly pruned limbs and rubbing and crossing lateral minor limbs  
Remove all minor Sycamore regrowth and Hawthorn scrub from boundary to allotment  
Leave all arising timber on site (in allotment) and leave woodchip on site, on boundary to suppress regrowth  
I have requested sight of the Ecology report.

## **81: PLANNING COMMITTEE**

### **81.1 To note Planning outcomes for July / August 2022**

To note.

### **81.2 To note query to NCC re lack of notification of applications**

To note.

### **81.3 To note response to a pavement licence**

The Council were again not informed of a pavement license request for premises on Leazes Street. As per agreement by Members an objection was sent direct to licensing as the deadline had passed.

### **81.4 To note some motor home bay removal**

It has been noted that a number of parking bays have been closed for motorhomes on the braid. It is suspected that this is because of the size of the vehicles.

## **82. AGENDA ITEMS:**

### **82.1 To receive an update and discuss coastal safety requirements**

The Town Council was contacted regarding concerns over the lack of life saving belts or rings along the coast. This prompted staff to ascertain the position and clarify responsibility to provide such equipment. Staff have contacted NCC, RNLI and Coastguard for clarity. The latest correspondence from 2019 stated that a number of units were in place however we know that there were two listed for Paddlers Park that are not there. This has raised concern that the report received is out of date and an audit of what is on the ground is needed as soon as possible. NCC have requested that one of their officers responds directly to the Town Council.

Once this information is known, Members are to consider whether it is adequate and whether they are minded to provide additional units.

### **82.2 To discuss the detail of the Rotary plaque on Memorial Gardens planter**

This proposal was agreed in principle at July Full Council however further details were requested, such as the type of material etc.

### **82.3 To note Proposed Parking Restrictions: Leazes Street, Amble, decision report**

A decision report was submitted with regards to "No Loading at Any Time" (double yellow lines) on Leazes Street. NCC have been asked whether a consultation period is required and if so, in the meantime, whether a temporary order can be in place. There has been no response to date.

### **82.4 To note the part fund agreement and agree to replacement defibrillator pads at Warkworth Harbour Commissioners**

The pads on the WHC defibrillator have expired and as per the agreement, Amble TC are to contribute 2/3 to the cost of these. WHC are awaiting costs from Wel-Medical.

### **82.5 To discuss purchase of camera to aid identification and evidence**

Northumbria Police have requested a financial contribution to a long zoom lens camera for local parishes. The camera will be stored in Morpeth and deployed where necessary. There are some initial queries how a financial contribution could be fairly divided given the different precepts between some of the Councils approached. This is also due to be discussed with Northumbria Police on 9 August 2022.

**82.6 To discuss becoming a member of Rural Market Towns Group**

Members are to discuss whether they wish to become members of the above and trail a free 6-month period.

**82.7 To discuss the painting of town furniture on Queen Street**

Staff are ascertaining whether the furniture on Queen Street has been painted. If so, Members are asked to consider whether to amend their previous decision.

**82.8 To agree chairs attendance at Senea Welcome Service for Revd. Denise (Den) Harding and Revd. Christopher Wood-Archer and investiture of Revd. Antony Oakley as Area Superintendent.**

Cllr Weir has been asked to attend SENEA to welcome the replacement of Rev. Lynda Coulthard.

**82.9 To receive an update on surrender of lease for Land and Buildings to the North Side of West Avenue, Amble**

Notes of the meeting have been circulated with the agenda and contain all relevant information. The legal team have responded to NCC to request that NCC cover the Town Council's legal costs and will be sending a detailed engagement letter once this has been confirmed.

**83. COMMUNICATIONS: RECOMMENDATION - *That the Council note or discuss where necessary the items.***

**83.1 To note visitors unpleasant experience of Amble**

**83.2 To note letter sent to Kim McGuinness PCC**

**83.3 To note complaints of litter in town square and harbour areas**

**83.4 End of Summer Party – South Tyneside Council**

**83.5 Newsletter from Anne Marie Trevelyan 11/7, 18/7,**

**83.6 NALC 7/7, 29/7,**

**83.7 To note the complaint regarding parking in Gordon Street**

**83.8 To note the complaint regarding litter under the Gut**

**83.9 To note compliment regarding the town and its development**

Members to note enbloc

**84. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:  
RECOMMENDATION - *That the Council note the information items.***

**84.1 Our News August 2022**

**84.2 Highways and Public Rights of Way Presentation and training notes**

**84.3 CAN News 8/7**

**84.4 Northumbria Connect 17/7, 19/7, 27/7**

**84.5 To note Cemetery Management and Exclusive Right of Burial training for all staff**

**84.6 Queens Baton Relay 15 July 2022**

**84.7 Notes of Partnership meeting with NCC 9 August 2022 if available**

**84.8 Notes of Locality meeting 9 August 2022 if available**

**84.9 To note update in The Ambler re Rock Trail**

Members to note enbloc

**85. DATE & TIME OF NEXT MEETING:**

**85.1 11 August 2022, 6.00pm, Amble Town Council Offices, Fourways2**

**86. DATES FOR DIARIES**

**86.1 17 August 2022 10am – Estate Walkabout – volunteers needed**

**Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.**