

Clerks Report – Amenities Committee – July 2022

20: ALLOTMENTS:

20.1 To receive a report from AAHS including rodent control training progress, Site Visits report and bonfire reminders.

The report from AAHS has been circulated and Members are asked to note the contents. AAHS have been asked to send a representative to the meeting and if no one is available, an update on rodent training, site visit reports and bonfire reminders to tenants have been requested.

20.2 To inform of Culvert diversion and cover works in West area.

Council to make AAHS aware that the culvert in the West Allotments requires a diversion. It is hoped that this will be carried out in a short time with minimum impact on tenants and pedestrian access.

20.3 Comments from Site Visits

22: ASSETS REPORTS:

22.1 To note and discuss issues and agree any actions required from the report.

All items contained within the agenda.

23: TOWN:

23.1: Update on Harbour Toilets

The harbour toilets have been closed due to ASB. Staff to enquire when they will be reopened.

23.2: Update on Memorial Clock Electrical works

The contractor has been instructed to carry out the electrical works to the Town Council. A start date has been requested however this has not been sent yet. Staff to chase.

There has also been no start date given from Smith of Derby. It is hoped that these can be planned so that the electrical work is done before the clock is fixed. Staff to chase.

24: CEMETERIES:

West Cemetery

24.1 To receive an update on new seat installation

Council has agreed to the quotation for installation and a date has been requested.

24.2 To receive an update on Storm Damaged Memorial repairs

The Clerk has requested an update from the insurers. There has been no date received for the remedial works. The Clerk has chased up the contractor for a date.

24.3 To receive an update on Drive repair

The Clerk has chased the contractor for a date.

24.4 To receive quotes for 'office' building roof and gutter works

The following quotation has been received for works to Amble West:

Replace slates and clear out guttering £80

Memorial Wall – repair stakes and treat existing timber with a preservative £50

Stabilise Memorial Wall £25

Members are asked to consider.

24.5 To discuss Section M Row allocation

After numerous complaints regarding some of the newer graves it was felt that it would be prudent to carry out visual inspections of grave spaces in section M. Members are asked to volunteer so that rows can be allocated.

24.6 To agree staff training by ICCM

In the latest comms from the ICCM some training was advertised which would be useful to staff.

Members are asked to agree staff training on Cemetery Management and Compliance course for the Clerk and Exclusive Right of Burial course for all staff.

24.6 To discuss pathway at Section M

Members to discuss the possibility of laying a new pathway here.

East Cemetery

24.4 To receive an update on the gate repair

There has been a delay due to machinery needing repairs. Contractor has been in touch and will begin work asap.

25: PLAY AREAS:

Paddler's Park

25.1 To receive an update on flooding issues if available

No update has been forthcoming. Last update was that NCC were under the impression that it has been done and the officer was going to check. Clerk to add to Locality agenda.

25.2 To discuss the ROSPA report and any actions required Paddlers Park

Action highlighted during the recent inspection is as follows:

Caterpillar refixing: Cross Trainer- foot rest fixings need tightening; staff to check if Council have new chains/links/shackles for swing & arrange for the height of the swings to be raised, discuss 'tunnel' and any worn surfaces.

Members are asked to consider the report and action any remedial issues.

25.3 To discuss the ROSPA report and any actions required Philip Drive

Weeding is required and should be done as part of the SLA with NCC. Staff to remind NCC.

26: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:

26.1 To receive an update on seats at Bay View

The seats have been ordered. A delivery date has not been received yet. Staff to seek quotes from contractor with regards to removal of old and installation of new.

26.2 To receive an update on bin replacement schedule including reviewing future bin types

Members are asked to consider 4 new bins for Queen Street and 2 120L bins for High Street Garden and TIC Car Park. Staff to provide further information and costs ahead of meeting.

26.3 To receive an update on renovation to bus shelter

Staff to continue obtaining quotations for repair to Links Avenue bus shelter.

26.4 To receive quotations for painting of bus shelters if available

Staff to seek quotes for painting of bus shelters. Work is needed to High School bus shelter, Acklington Road Bus Shelter and Links Avenue. After this work is complete, Staff to seek quotations for work to Church Street floor, ceiling and mural.

26.5 To receive an update on reinstallation of bus stop signage at bus shelter if available

The bus stop sign is no longer there. Staff to check whether NCC have it or if a new one is needed.

26.6 To receive an update on NCC painting of Queen Streets' furnishings if available

Staff to seek an update as to when NCC intend to paint Queen Street Furniture.

27: COMMUNICATIONS:

27.1: To update on situation regarding the grave plot covering

A complaint was received with regards to lose gravel on a Section M plot. The Clerk has investigated and discussed the issue with the resident. NCC have been asked to remove the gravel and add additional grass seed to the plot.

27.2 To note letter regarding the tree roots at Amble West and response sent

A family has raised concerns regarding tree roots coming through the top of the grave plot in Amble West. They have asked for permission to remove the roots however have been advised that this may disturb the grave and to only tidy around the grave if they wish.

27.3 Complaint re cracking ground in Section M

The Clerk met with a resident who was upset with the cracks and gaps surrounding her husband's plot. NCC have been asked to refill the gaps and add additional grass seed.

28: AGENDA ITEMS:

28.1 To consider the quotation received for repair to the thresh of clock tower door

A quotation for the repair to the thresh of the Clock Tower door has been received at a cost of £50. Members are asked to consider.

29: INFORMATION ITEMS:

29.1 To note the ICCM Publication

Members are asked to note the content.

30: DATE AND TIME OF NEXT MEETING:

The next Meeting date will be held at 6.00pm on Thursday 29th September 2022, in the Town Council Office, Top Floor, Fourways 2, Amble NE65 0DT.

Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.