

Clerks Report – April 2022

224. BUSINESS REQUIRED BY STATUTE

224.1 To receive an update on the Co-Option

To date there has been no response re the co-option vacancy

231. FINANCIAL REPORT:

231.5 To discuss and approve insurance quote for 2022-2023

Quotation 1 £4043.66 inc VAT

Quotation 2 current supplier – one year contract £3346.30, 3 year contract £3195.08, 5 year contract £3043.87

232. AMENITIES MANAGEMENT COMMITTEE:

232.1 Branch removal West Cemetery

A Contractor was asked to remove branches that had snapped and were caught up in a tree.

232.2 To note response from the SAG re Community Event

The Safety Advisory Group has confirmed that have no issues with the fireworks event. Final permission to use the land remains outstanding.

232.3 To note history trail sign slight relocation

The History Trail sign on the seat in the Harbour Village has been moved sideways to allow for better entry and exit.

232.4 To discuss issues with seafarers memorial

The anchor and bollards must be moved from storage by the end of April.

The contractor has been contacted to ask an urgent plea that this work be done asap however there has been no reply. It is likely that the Town Council will have to seek alternative storage.

If there continues to be no response from the contractor, a variation of the design may have to be submitted to NCC so that another contractor can proceed with the works.

233: PLANNING COMMITTEE

233.1 To note adoption of Northumberland Local Plan

To note. A copy will be available in the office when it arrives

233.2 To note the Planning Validation Checklist Consultation

Members have been sent the above consultation and deadline for responses is 17 April. Members are asked to review and submit any comments to the Clerk asap.

233.3 To note response re 22/00050 / PRUTPO Application Tree Preservation order

Staff have contacted NCC after receiving confirmation that the above application had been approved, to request that an NCC specialist or officer attended whilst the work was being carried out to ensure that it was done in line with permissions granted.

233.4 To note information regarding water runoff from Home Group development

The performance of the watercourse and culvert (the drain) between the Longstone Manor, Amble development off Acklington Road, and the centre of Amble town is being protected by the following steps:

- Ensuring the drainage design complies with national and local legislation for sustainability and flood risk
- Proving the existing drain connectivity to the Northumbrian Water Sewer

- Remediating damage or blockages to this existing drain
- Restricting and attenuation surface water runoff from the site to mimic the pre-development situation
- Allowing for increased future rainfall due to climate change
- Filtering surface water runoff to minimise the risk of future blockage
- Production of maintenance guides

Surface water from the site will discharge at two locations, both at a restricted rate to equate to the existing pre-development greenfield runoff rate. The north end of the site will discharge to the watercourse and the south end will discharge to the surface water sewer on Ethel Close. Both these drains join together near the allotments and then run under them via culvert to the public sewer in The Wynd. A survey of the existing drain from site to sewer will complete soon. An obstruction has, until now, prevented the last few metres of culvert from being surveyed. The survey identified defects along the route, which will be remediated in a manner to be agreed with the LLFA (Lead Local Flood Authority).

An attenuation tank, swale and two basins will hold back the excess surface water flows that runoff hardstanding, roofs and other impermeable surfaces. These are designed to hold a 1 in 100 year rainfall event (meaning a storm with 1% probability of occurring in a given year). It also includes an allowance for 40% increase in rainfall over the lifetime of the development due to climate change in accordance with figures set by the Environment Agency. SuDS (Sustainable Drainage Systems) incorporated into the design will treat runoff from the development, including detention basins and permeable driveways. Many of the proposed dwellings will have permeable driveways, so a maintenance guide has been produced for them to look after their driveway. The rest of the SuDS will be adopted and maintained by Northumbrian Water, with some being looked after by a private maintenance company.

A face to face meeting has been requested at a later date.

233.5 To receive an update on the bird trail and location of Paddlers Park sculpture

There was concern that NCC had not updated the planning portal to include the correct location of the sculpture being placed at Paddlers Park. This has since been uploaded.

233.6 Future Hosting of Planning Training for Town & Parishes

Following the confirmation of the Northumberland Local Plan, the planning office would like to hold some training guidance events for town and parishes. It has been suggested that Amble could host these for themselves and neighbouring parishes. Members ask to discuss.

234. AGENDA ITEMS:

234.1 To receive an update on the Community Engagement post

A draft research brief and JD has been provided and comments have been circulated back to NCC. There is no further update.

234.2 To discuss and agree comments to the LCWIP

Members are asked to provide comments on the LCWIP Local Cycling and Walking Infrastructure Plans Consultation which has a deadline of 15 April 2022. To date there has only been one response from members.

234.3 To discuss a charge or donation for the Rollerskating event

Members are to consider whether they wish to implement a charge or voluntary donation for users of the roller rink. Additionally, Members are asked to confirm whether they will be available on the 4th and 5th and a rota is to be devised.

234.4 To discuss the future ideas for the launch of Amble Connect and to discuss funding a page in an edition of The Ambler

Members are asked to consider the continuation of the work with Amble Connect. Members are asked to agree to a page in The Ambler for advertisement at a cost of £196

234.5 To discuss a request to enter into a maintenance agreement for the Covid Rock Trail

The Town Council are being asked whether they will enter into a maintenance agreement on behalf of the Events Committee for the Covid Rock Trail which is to be placed in the amphitheatre in the Town Square. Permission from the landowners has been given to use the area however only if a maintenance plan can be agreed.

The Clerk is seeking clarity on whether the Council has the power to do that.

Members are asked to consider options.

234.6 to discuss attendance at Invitation to Attend a Coastal Summit, 6pm to 7.30pm, Wednesday 20th April 2022

Members are to decide whether a rep will attend and if so, which Cllr would go.

234.7 To receive an update on the Firework event and assign tasks to volunteers.

Reaction Fireworks will be on site from lunch time setting up. Staff and Cllrs will be on site from 2.30pm to erect signage etc.

The Clerk is meeting security firm on Tuesday to walk the site.

Lighting has been agreed by Marina plus contractor– Clerk to meet to discuss

First Aid has been confirmed.

Lost Children point has been allocated

No food fenders have expressed interest

Staff are currently making signage

The event needs advertised to the public with accompanying site plan and instructions.

NCC are yet to confirm use of land. The SAG has no issues to report regarding the event.

Insurance is in place.

Members are asked to confirm whether they can be there on the night to help out.

234.8 To receive an update on the Motorhome Pilot

There has been a delay in the booking of the plots due to groundwork issues. It is expected that the booking system will become live by 4 April 2022 however this will not become live until all issues are resolved.

When will the motorhome pilot start? We aim to go live on Monday 4th April 2022 with the booking system being able to take bookings from week commencing 28th March 2022.

What consideration was given to the location of the motorhome bays within the car park? The specific location now identified within the Amble Braid car park was not our original preferred location however due to the topography of the grassed area, the chosen location was the best option given the additional land required to accommodate the necessary bay length and the groundworks to achieve that. We were also conscious of comments received during the planning consultation in relation to managing the risk of vehicles blocking access roads. We can also confirm that the existing access occasionally used for events to use the grassed area from

the car park will be maintained and is therefore not affected by the location of the overnight motorhome bays.

How much is an overnight stay? £12 per motorhome per night.

How long can I stay for? Only 1 night - users will be prohibited from booking two consecutive nights at any one site.

How was the charge decided? An assessment was undertaken of charges levied by private campsites and caravan parks in the county, factoring in that the pilot sites will not offer onsite facilities, such as toilets and waste disposal. The cost of Penalty Charge Notices (PCN) was also a consideration, as setting a higher fee that would be closer to the cost of a PCN (£25 if paid within 14 days) risked incentivising users to stay without booking and simply contravening the parking rules in the hope that the site would not be visited by a Civil Enforcement Officer.

How can I book? Users can only book an overnight motorhome bay using the online motorhome booking system.

What are the days of operation? All days - Monday to Sunday.

What time can I stay from and to? Arrival is any time after 6:00pm with departure being 8:00am. The operating hours of the pilot sit outside the normal charging hours of the car parks (where a charge applies). Users wishing to remain in a motorhome bay following their 1 night stay can only do so up to 6:00pm that day as long as they comply with the normal terms and conditions of the car park; for example, users will need to pay the required parking charge (where a charge applies) if they wish to remain in the car park after 8:00am when their overnight booking ends. Users will however have to vacate the space reserved for overnight motorhome parking by 5:59pm as consecutive night stays are prohibited.

How will the pilot scheme be enforced? Enforcement will be undertaken through planned visits by the Council's Civil Enforcement Officers and where possible reactive visits based on feedback.

How will success of the pilot be measured? This will be assessed through surveying every user of the pilot, seeking feedback from motorhome organisations such as UK Motorhomes, feedback from parish councils and local stakeholders. We will also monitor complaint levels and enforcement officer feedback; as well as assessing usage data. All of this information will help to inform any decision on implementing a scheme on a permanent basis.

234.9 To discuss possible renovation and installation of Muriel Usher plaque

The Town Council have been asked if they would like to refurbish and reinstate the dedication plaque to Muriel Usher. Members to consider.

234.10 To note concern regarding old CCTV Camera Leases Street

The Town Council was asked whether the old CCTV camera could be removed. As this did not belong to the Town Council, NCC would be contacted.

235. COMMUNICATIONS: RECOMMENDATION - *That the Council note the items.*

235.1 To note the update from Amble Business Club

The business club has dissolved. There remains an Amble Business Community Facebook page.

235.2 The Queen's Platinum Jubilee Fund

The Town Council was successful in securing £500 from NCC to contribute to the Queens Jubilee events.

235.3 CAN News 3/3, 18/3, 1/4,

To note

235.4 Complaint regarding state of Amble

An email of complaint was received regarding the state of the Tynedale Area. A copy of the response has been provided with the agenda papers. NCC have been asked to take a look.

235.5 To note the Freedom of Information Request re The Braid and subsequent response

An FOI request was received and it was ascertained that ATC did not hold the information required and therefore suggested that NCC was approached.

235.6 To note complaint regarding litter and dog fouling on the dunes

An email of complaint was received regarding litter around Amble and dog fouling on the dunes. Park Leisure have tidied up their area and NCC have actioned other areas.

235.7 Newsletter from Anne Marie Trevelyan 18/3, 25/3, 1/4 and Spring Statement Special

To note

235.8 NALC News 16/3, 22/3, 29/3,

To note

235.9 To note letter from Newcastle Hospital Charity

To note

235.10 Support for tree planting in the parish

To note

235.11 To note concern re traffic on Acklington Road and response

To note

236. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:

RECOMMENDATION - *That the Council note the information items.*

236.1 To note the 20mph / traffic calming measures on Acklington Road / Woodbine Street and subsequent response from NCC

NCC have confirmed that they intend on adding some traffic calming measures here.

236.2 To note the Motorhome Pilot Scheme Signage

Noted

236.3 Empty homes for Ukrainian Refugees

Noted. Passed to NCC

236.4 Changing Places Toilets

Noted

236.5 Diary of events JPI Media

Noted

236.6 Northumbria Healthcare NHS Foundation Trust request for feedback

Noted. Residents to action as individuals if they wish

236.7 To note the date of Annual Parish Meeting

The meeting is 3 May 2022, 6pm, Masonic Hall

236.8 To note minutes from the Sports Development meeting 7 March 2022

To note

236.9 Urban Tree Challenge Fund

To note

236.10 To note confirmation of Jubilee Grant

To note

237. DATE & TIME OF NEXT MEETING:

237.1 AGM 12 May 2022 - 6.00pm, Venue: Masonic Hall