

# **Clerks Report – Amenities Committee – 27th January 2022**

**Prepared by Suzanne Moore**

## **101: ALLOTMENTS:**

### **101.1 To receive a report from AAHS including an update on storm damage remedial works**

Members are asked to note the contents of the update and discuss any remaining remedial works.

### **101.2 To receive an update re: rodent control training if available**

Staff have requested an update from AAHS, no response yet but secretary expects to attend the meeting

### **101.3 To request a finalised copy of the Amble Allotment Holders Society Rules and Regulations**

AAHS are to be asked for a finalised copy of the Amble Allotment Holders Society Rules and Regulations

## **103: ASSETS REPORTS:**

### **103.1 To receive an update on progression of asset remedial work being carried out**

Due to weather and staff on annual leave, there is no report or update available, an update will be available at the next Amenities meeting although it is understood seat work is being carried out.

### **103.2 To receive an update on seats at Bay View**

The new polyboard slats for the seats at Bay View have not been ordered yet. Staff are to measure all the slats on the seats at Bay View so that correct sizes can be ordered.

Staff to contact a contractor to provide a quote to replace all the seat slats with the new polyboard slats

### **103.3 To discuss placement of ATC seat plaques**

Members are to discuss which seats the new ATC plaques are to be installed on and decide on placement of the plaques

## **104: TOWN:**

### **104.1 To receive update on commemorative seat, plaque, and seat base**

The plaque for the seat has arrived and will be attached to the seat once it has been installed. NCC are to install the seat once the base has been laid, but due to the cold weather there has been a delay laying the base as the concrete will not set.

### **104.2 To receive an update on cleaning moss from Clock Tower**

We are waiting on the War Memorials Trust to advise on the cleaning products to use

### **104.3 To receive an update on Clock Tower electrics and lighting**

A contractor was contacted for a quote, no response yet. Staff will continue to chase up.

### **104.4 To receive an update on removal of detritus from the tower steps**

We are waiting on the War Memorials Trust to advise on the cleaning products to use

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### **104.5 To receive an update regarding work to Radcliffe School memorial**

A contractor was contacted to provide a quote to clean the green and possibly coat the Radcliffe School Memorial so that it reduces the green build up in the future, and to also ask if there was anything they could do to redo the lettering. The contractor advised that the Radcliffe School Memorial is soft sandstone and would think a wash with green moss patio cleaner and a rinse down would clean it. But did strongly advise to get the advice of a monumental stonemason before doing anything as the sandstone is soft and could possibly be damaged easily. The lettering he has suggested a stonemason would be a more suitable contractor to employ for these works. Staff will ask a Memorial Mason to attend and quote when visiting the West Cemetery for storm damage remedial work required there.

### **104.6 To discuss quotation to Clock Tower door**

A contractor was contacted to provide a quote to repair the door thresh and paint the door

After looking at the door the contractor explained that the clock tower door thresh is rotten and needs to be replaced by a joiner.

The contractor quoted £90 + vat to stain/paint the door, thresh and hinges

### **104.7 To note meeting notes with W.Gibson re. Clock Tower lighting**

Members to see attached meeting notes

## **105: CEMETERIES:**

### **West Cemetery**

#### **105.1 To receive an update on new plaque at turning circle**

Work has been completed

#### **105.2 To receive an update on the repair/new light for storage building**

Staff contacted a contractor for a quote to replace the main strip light fitting with an LED light, as current light is no longer working, no response yet. Staff will continue to chase up. Members to discuss

#### **105.3 To agree the 2022-2023 Cemetery fees and any amendments required**

Members are to discuss any 2022-2023 increase and any amendments e.g. out of hours burials, to recommend to full council

#### **105.4 To receive an update on storm debris clearance**

The rootballs and debris are to be cleared this month, date to be confirmed. A contractor took down the unstable tree beside the mortuary over Christmas.

#### **105.5 To receive an update on storm damage to memorials**

Staff are to contact stonemasons to repair three damaged memorials.

#### **105.6 To discuss quotation for decoration work to gates**

Members are asked to discuss the quote of £385 to paint the West Cemetery gates  
The quote includes the following work

Scrape off all loose and flaking paint to gates. Wash off green mould with fungicidal solution and apply two coats of Hammerite Black Metal Paint

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## **105.7 To receive an update on fire extinguisher service**

Under Health and Safety, a Fire Extinguisher Service has been booked for the 28<sup>th</sup> March at a cost of £59 + VAT for up to 5 fire extinguishers

## **East Cemetery**

### **105.8 To discuss quotation to repair gate**

Members are asked to discuss the quote to repair the East Cemetery gates

Quote price as follows

Remove gate / re fit with hired lifting equipment £920.00

All work on gate £1500.00

No VAT to be added to this price.

The quote includes the following work

Removal of the near side gate only. Remove lock and fit new. Remove slam plate make new stainless steel slam plates and fit, spray paint where needed.

Refit gate.

### **105.9 To discuss quotation for decoration work to gates**

Members are asked to discuss the quote of £358 to paint the East Cemetery gates

The quote includes the following work

Scrape off all loose and flaking paint to gates. Wash off green mould with fungicidal solution and apply two coats of Hammerite Black Metal Paint

### **105.10 To receive an update on removal of self-set willows**

Work has been completed

## **106: PLAY AREAS:**

### **Paddler's Park**

#### **106.1 To receive update on personal memorial seat and seat base**

There is no update yet as to when delivery will be made. The seat base has not yet been laid due to the cold weather as the concrete would not set.

#### **106.2 To discuss quotation for installing the memorial seat**

Members are asked to discuss the quote of £80 to install the personal memorial seat once it arrives

#### **106.3 To receive an update on installation of air walker**

NCC are still waiting on a tool to be able to complete the repair.

#### **106.4 To receive an update on telescope cleaning**

Staff have contacted the original company the telescope was purchased from. The company is looking at the photographs sent to access the problem. No further update available yet.

#### **106.5 To receive an update on flooding issues if available**

No update available. Staff have contacted NCC for an update, no response yet.

## **107: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

### **107.1 To discuss requesting reinstallation of bus stop signage at bus shelters**

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Percy Drive bus stop poles have been down for some time. Members are asked to agree to request reinstatement.

## **108: COMMUNICATIONS:**

### **108.1 To note funeral arrangements after Storm Arwin**

Funeral directors were requested to postpone the funeral that was due to take place a few days after Storm Arwin. They were made aware that if the funeral was to still take place, they would be liable if anything was to happen due to the condition of the cemetery. They did decide to proceed, agreed to the conditions and the funeral went ahead with no issues

## **109: AGENDA ITEMS:**

### **109.1 To receive an update on highway tourist signage audit**

Staff contacted Highways and explained that there were some out of date tourist signage within Amble.

Highways responded and have said they are going to see about getting the signage patched.

### **109.2 To discuss the erection of dog signs at the welfare**

Cllr Weir to update

## **110: INFORMATION ITEMS:**

### **110.1 To note request sent to funeral directors**

Local funeral directors were informed that to avoid any delays to funerals to remind customers that a deeds transfer may be required.