

# **Clerks Report – Amenities Committee – 25<sup>th</sup> November 2021**

**Prepared by Suzanne Moore**

## **87: ALLOTMENTS:**

### **87.1 To receive a report from AAHS.**

Members are asked to note the contents of the update

### **87.2 To receive an update re: rodent removal training if available**

Staff have requested an update from AAHS, no response yet

## **89: ASSETS REPORTS:**

### **89.1 To receive an update on progression of asset remedial work**

Due to weather and staff absences there is no report or update available, an update will be available at the next Amenities meeting although it is understood seat work is being carried out.

### **89.2 To discuss damaged seat at Bay View and determine required work**

A seat at Bay View has been removed as it has collapsed. Members are to discuss whether to take the seat from the drive at the West Cemetery to replace this and order a new seat for the cemetery.

### **89.3 To discuss replacement of slats in older wooden seats**

Members are also to discuss when and what seats to renew with polyboards

### **89.4 To receive an update on placement of ATC plaques**

The new ATC plaques are now all made ready to collect. Members are to discuss what seats these plaques are to be added to.

## **90: TOWN:**

### **90.1 To discuss quotation of cleaning moss from Clock Tower**

Members are to discuss the quote of cleaning moss from the Clock Tower, the quote also includes inspection of roof condition, drainage, and internal drainage channel at no extra cost.

However if members wish for the roof condition, drainage and internal drainage condition to be checked at a different time the cost of this will be £30

### **90.2 To receive update on commemorative seat and seat base**

The new seat for beside the Cliff House has arrived and waiting to be installed free of charge by NCC. Members are asked to approve the cost of the installation of the base.

N.B. the quote also includes the concrete base for the Memorial seat in 92.1

### **90.3 To receive an update on Clock Tower external light**

A contractor has been contacted to take a look

### **90.4 To receive an update on removal of detritus from the tower steps**

The War Memorials Trust have been asked if they have any advice on how to remove detritus from stone. No response yet.

### **90.5 To receive an update on the stone repair work of Amble War Memorial.**

Work has now been completed.

# **Clerks Report – Amenities Committee – 25<sup>th</sup> November 2021**

**Prepared by Suzanne Moore**

## **90.6 To discuss work Radcliffe School memorial and determine required work**

The stone has 'green' residue and requires attention. Members are asked to determine what action to take.

## **90.7 To discuss Clock Tower door and determine required work**

The bottom of the door needs attention; the door requires a coat of stain/varnish and the hinges require work. Members are asked to determine what action to take.

## **91: CEMETERIES:**

### **West Cemetery**

#### **91.1 To retrospectively approve of Memorial wall remedial work**

After a visit to the cemetery, it was noted that some maintenance work to the Memorial wall was required.

A contractor quoted £350 for these works which Members are asked to agree to retrospectively.

#### **91.2 To receive an update on new plaque at turning circle**

The replacement has not yet been ordered as the original material that was requested is not suitable. Adding rails to the back of the sign so that it can be attached to a pole in the previous requested material would show the fixings on the front of the sign. Members are to discuss which material to use.

#### **91.3 To discuss the implications of the DEFRA consultation proposal in order to formulate a response**

The current DEFRA consultation if agreed will result in major implications for ATC, even if the Council is granted an exemption due to being below the 100 per year benchmark.

If implemented, if water lies in the section, no interment can take place and also it could render all of section N as unusable as no grave can be nearer than 10 metres to a field drain.

Additionally, all future plots need to be changed as the minimum size allowable will be 6' x 9' to be 5 sq. metres whereas ours are the standard of Children- 6' x 2'6" and Adult 9' X 4'- thereby meaning a reduction in the overall numbers available.

To use Section P- where we currently have natural burials- would be possible but we would need to leave 30 metres from West Drive end as the ditch and culvert at the path to New Hall is classed as a water course.

There would also need to be at least a metre of soil covering any coffin, not half a meter as at present- so this could mean that double depths would not be possible in future.

Members are asked to discuss the above and compile a response to the consultation

#### **91.4 To discuss the repair/new light for storage building**

A contractor has been approached to investigate a light fitting for the storage building. However, after a discussion with Cllr Weir a new light fitting may not be required it may be a case of just needing a new fluorescent tube which would need to be LED as per future guidelines

#### **91.5 To seek retrospective approval for installation of markers for drainage channels**

# **Clerks Report – Amenities Committee – 25<sup>th</sup> November 2021**

## **Prepared by Suzanne Moore**

Members are asked to retrospectively approve the installation of markers for drainage channels at a cost of £30

### **91.6 To discuss the future interment fee of two ashes caskets interd together**

Recently we were asked to inter 2 ashes caskets together, on this occasion it was decided to charge one and a half times the normal interment fee due to an increased cost by the contractor.

Members are asked to discuss future fees.

### **East Cemetery**

#### **91.7 To discuss quotation repair to gates if available**

A quote has been requested, but not received yet.

#### **91.8 To receive an update on removal of self-set willows**

A contractor was asked to remove the self-set willows, and if the tree at the left-hand side was dead NCC were to remove it.

### **92: PLAY AREAS:**

#### **Paddler's Park**

##### **92.1 To receive update if available on request for memorial seat and seat base**

The company has been contacted to confirm the price of the seat and plaque that now includes an image of a robin. Then confirmation of the order will be given the go ahead.

Members are asked to approve the plaque content.

Members are also asked to approve the cost of the installation of the base

##### **92.2 To note insurance claim progress for water pump**

Members are to note the insurance claim was successful and payment has been received.

##### **92.3 To receive an update on installation of air walker**

The part has now been received in the office and NCC have been asked to fit it.

##### **92.4 To receive an update on telescope cleaning**

NCC and a contractor have both been asked to clean the lense but without much success

### **93: TOWN FURNITURE e.g., bus shelters, bins, noticeboards, seats:**

#### **93.1 To receive an update on commemorative plaque**

The plaque is made and ready for collection and will be added to the commemorative seat once installed.

### **95: AGENDA ITEMS:**

#### **95.1 To receive an update on highway tourist signage audit**

No update available

#### **95.2 To review Equipment loan form terms and conditions**

# **Clerks Report – Amenities Committee – 25<sup>th</sup> November 2021**

**Prepared by Suzanne Moore**

Members are asked to discuss the terms and conditions of the equipment loan form as the gazebo has been returned with mould on due to being put away when it was wet. The top is also worn and fraying especially at the corners

Members are asked to discuss whether to continue allowing other usage and if so it is proposed to add a condition to the form that ensures equipment is dry before putting back into storage

## **96: INFORMATION ITEMS:**

### **96.1 To note thanks from Northumberland Estates regarding High Street tree**

Northumberland Estates sent a Thank you and to pass on their thanks for still displaying their donation plaque after they were notified of the demise of last year's Christmas Tree and that another tree had been bought.

### **96.2 To note meeting notes with Chris Bowden re. West Cemetery work**

Members to see attached meeting notes