

## AMBLE TOWN COUNCIL – APRIL 2020

The Minutes of the Electronic meeting of Full Council on Thursday 9<sup>th</sup> April 2020 at 6.00pm via Zoom Video Conferencing

### PRESENT:

Cllrs Craig Weir, (Chair), Cllrs H Lewis, I Parks, J Watson, K Morrison, T Hinton, D Bewley, J Dargue V Smith - Town Clerk,

### 259. BUSINESS REQUIRED BY STATUTE

#### 259.1. Councillor Ward Vacancy:

The vacancy is currently postponed. ATC are seeking guidance from NCC and also NALC.

Clerk

#### 259.2. Governance Review:

This is also currently postponed due to the Coronavirus crisis. More information will follow once known.

### 260. APOLOGIES FOR ABSENCE

None

### 261. DECLARATIONS OF INTEREST

None

### 262. PUBLIC QUESTION TIME:

There were no members of the public present.

### 263. MINUTES: TOWN COUNCIL

#### 263.1: Members are asked to review the minutes of the meeting held 12 March 2020 items

#### 239 – 258.4

The Clerk to amend the header on the document. The minutes were approved.

### 264. CLERK'S REPORT:

The Clerks report was noted.

### 265. CHAIRMAN'S COMMUNICATIONS and REPORT:

To receive the communications and report of the Chair and Vice Chair pertaining to Council Business:

#### 265.1: Chair

The Chairs report was accepted. There was no further update on the sculpture trail at this time.

#### 265.2: Vice Chair

The Vice Chair wished to express her thanks to the staff and how they have coped and adjusted to a different way of working during the Coronavirus. Members agreed.

### 266. REPORTS FROM COUNTY COUNCILLORS:

#### 266.1: To receive a report from County Councillor Clark:

The report was noted

#### 266.2: To receive a report from County Councillor Watson:

Cllr Watson reported on some issues with the welfare area. ADT and Northumbria Police have been made aware and contact has been made with the resident who raised the concerns.

Additional CCTV has been agreed to cover the North entrance to Amble.

WPC have made made aware of the request regarding The Braid area.

Cllr Watson agreed with the response submitted by ATC in terms of the licensing application which has now been withdrawn. When it is resubmitted, he has asked to be made aware of this.

Cllr Watson has been in discussion with ADT re the bird sculpture trail and there has been a general consensus of preferred options.

Chairs Signature.....

## AMBLE TOWN COUNCIL – APRIL 2020

### **267. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:**

267.1 To receive the report of Councillors who represent ATC on outside bodies  
Cllr Parks report on behalf of AYP was noted.

### **268. FINANCIAL REPORT:**

#### **268.1: To consider voucher numbers 334 – 367 for payment and receipt vouchers 134 - 144 for information (Finance)**

The payments and receipts were approved; however it was noted that the payments sheet circulated noted up to number 374. Those additional voucher numbers will be covered in the next agenda.

Clerk

#### **268.2 Bank Reconciliation**

The bank reconciliation was noted and approved.

#### **268.3 YTD figures**

The report was noted.

### **269. AMENITIES MANAGEMENT COMMITTEE**

269.1 To receive the notes of the Amenities Committee on 26 March 2020  
The minutes of the Amenities Committee was noted.

### **270: PLANNING COMMITTEE**

270.1: To note for information planning decisions, planning matters pending and planning matters pending consideration during the month of March 2020

The planning report was noted with thanks to Cllr Morrison and Anna. Signal Cottage was still proving a cause for concern.

### **271. AGENDA ITEMS:**

271.1 To seek retrospective approval to cancel VE Day 2020 event as per government guidelines. Approval was granted for the cancellation of VE Day in accordance with all public gathering guidance issued by the government. It was also agreed that a former serving member of the forces would lay the wreaths on behalf of the town at both memorials and photographs will be provided.

Clerk

#### **271.2. High Street Garden Living Christmas Tree.**

See Clerk's Report.

Approval was given to accept the £500 donation towards two living Christmas trees for the town. One will be placed in the memorial gardens and one in the High Street Garden. The donation, from Northumberland Estates will be properly acknowledged in the local press and social media and be recognised in a plaque once the trees are in place and established.

#### **271.3 To seek formal approval of adopting Other Risks Policy during Coronavirus outbreak**

Approval was given to adopt the other risks policy at this time.

#### **271.4 To seek retrospective approval to the response to the variation of a licensing application.**

Approval was given to the response sent to the NCC licensing team in relation to a recent application. As this was withdrawn the Council will need to resubmit its comments again when it is online. It was agreed that once the application was resubmitted, if the content was the same as previous, that the Clerk should respond as per the original letter.

Clerk

### **272. COMMUNICATIONS:**

#### **272.1 Coronavirus Memorial Service**

Chairs Signature.....

## **AMBLE TOWN COUNCIL – APRIL 2020**

The Council received an email from a resident regarding a memorial / thanks giving service at the end of the Coronavirus pandemic. The Clerk has passed contacts on for ADT and CCT.

### **273. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:**

73.1 To note the content of the Coronavirus page and poster on ATC website

**273.2 NALC ENews: 13/3, 16/3, 17/3,18/3,20/3,21/3, 24/3, 26/3, 27/3, 31/3, 2/4, 6/4,8/4,9/4, 15/4**

Noted. Members were asked to continue to read up on these updates as there has been some very useful information circulated lately.

### **273.3 CAN news 30/3**

Noted

### **273.4 Internal Audit update**

The Clerk managed to arrange for the Internal Audit to be carried out which has since been approved. There were no issues to bring to the attention of members.

### **273.5 To note the update from PKF Littlejohn**

PKF Littlejohn will be supplying more up to date information once they have received further guidance from government.

### **273.6 SLA update**

Noted

### **273.7 To note the update from Morrisons**

Noted

### **273.8 To note the postponement of Morpeth Town Council VE Day service**

Noted

### **274. DATES OF FUTURE MEETINGS**

**AGM: 6pm Thursday 14<sup>th</sup> May 2020**

**May meeting: 7pm Thursday 14<sup>th</sup> May 2020**

**Annual Parish Meeting:** Postponed as per government guidelines

**Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.**

### **PUBLIC VERSION OF PRIVATE**

#### **276: MINUTES**

**276.1: Town Council meeting held 12 March 2020, items 255 – 258.4**

The minutes were approved.

**276.2 Amenities Committee – item 80.**

The minutes were approved.

**276.3 Extraordinary Minutes of the Full Council meeting held on Monday 20 April 2020**

The minutes were approved.

#### **277. PRIVATE REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS**

None

#### **278. AGENDA ITEMS**

None

#### **279. ITEMS FOR INFORMATION**

**279.1 To note the notes of the meeting with Mr McDonnell**

The notes were approved.

Members were given an update on the recent legal communications.

Chairs Signature.....

**AMBLE TOWN COUNCIL – APRIL 2020**

Chairs Signature.....