

AMENITIES COMMITTEE – August 2016

Minutes of the Amenities Committee held on Thursday 25th August 2016 at 18.00 in the Town Council Office, Fourways 2, 6 Dilston Terrace, Amble.

PRESENT: Cllrs C Weir (Chair), J Dargue, M Horn, H Lewis and K Morrison with the Clerk; Miss E Brown.

Actions

28: APOLOGIES FOR ABSENCE:

No apologies had been received.

It was noted that the site visit had been cancelled due to the wet conditions. The Chair was reminded of the procedure for cancelling site visits due to inclement weather.

Clerk

29: DECLARATIONS OF INTERESTS:

None.

30: PUBLIC QUESTION TIME: (maximum 15 minutes)

30.1: Amble Allotment Holders Society Report – No representatives were present.

31: CLERK'S REPORT & MATTERS ARISING THEREFROM:

RECOMMENDATION - To note the contents of the Clerk's Report and any matter arising be considered.

31.1 Allotment Wynd entrance water diversion – This was ongoing

Clerk

32.2: Planting update and suggested requirements for Autumn – A small working group would be set up to discuss planting, consisting of Cllrs Horn, Lewis and Weir, the Clerk and the Environmental Operative.

32.3: West Cemetery soil storage update – The quote for a concrete base was not accepted. The Clerk would look at pricing up Polypropylene sheets and an enclosure. This was delegated to Cllr Horn and Weir with the Clerk to be progressed.

MH/CW/
EB

32.4: West Cemetery footpath improvements – update – Quotes were still awaited.

32.5: East Cemetery Walls – quotes for repointed requested by 31st July – No quotes had yet been received.

32.6: Paddlers snagging list – NCC Officer, Emma Evans had raised a query with Fresh Air Fitness over whether the double air walker had now been compromised and expressed further the Town Council's concerns about the standard of the repair and the other pieces of equipment.

32.7: Update on play area purchases; Overhead ladder, surprise ball goal shoot, swings, telescope, Munchie the Caterpillar – It was noted that the overhead ladder was the wrong colour to what was requested, the swing chains were not fully galvanised and the stations have grass in them. The Clerk would raise these issues with Kompan or the installation contractor.

Clerk

32.8: New dolphin spring rider – This was unable to be delivered with the other new equipment so placing the order was postponed until the new year.

32.9: Wet pour issues – The Clerk has requested the urgent repairs to be carried out, patch wet pour repair under cradle swings and removal of the unrequired black wet pour between the flat bed swings and the climbing frame, preparing the surface and turf. The longer term maintenance/replacement of the surface would need looked into further. It was delegated to the Clerk with the Chair to look at the fall zones and areas that could be turfed.

CW/Clerk

32.10: Drainage on concrete area – An urgent repair had been requested as the cover which appeared to be epoxied to the concrete, without any framework, has come off and disappeared. The Clerk had requested this be added to the snagging list of defects for the site although the specification for drainage would need to be looked into to clarify whether framework had been specified. In the interim period a bollard had been used to cover the hole.

Clerk

32.11: Replacement of bins on the promenade – update The Clerk had requested the bins be in place for the bank holiday weekend.

32.12: Leazes Street Litter issue update – Northumberland County Council were to organise a meeting between all parties to discuss these issues further. The new bin for Leazes Street was agreed to be located opposite the Harbour Fish Bar next to the bollards at Henderson Street as the footpath was too narrow at the previously proposed location.

NCC

32.13: Bus shelter survey – update on works – Now that the Seasonal Worker was in place, this could be progressed – It would be deferred until after the summer.

SW

32.14: Sodexo seat – update – Cllr Lewis was to look at location for the siting of the seats. The Environmental Operative and Seasonal Worker would be requested to collect from the prison. The Prison service had also promised a bench, this would be chased up.

HL

32.15: The Environmental Operatives timesheets and diary will be available to view in the office on Thursday from 12pm (they are for noting work carried out and not intended for the

EO/SW

Chair's signature.....

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purposes of monitoring time/movements) – The time sheets were noted for information. No time sheets had yet been received for the Seasonal Worker. The Clerk was chasing this up.

32.16: - Cycle Friendly Amble – A walk about had been held and a follow up meeting was to take place in the Council office at 11.30am on 31st August. Cllr Dargue would head this meeting.

32.17: Memorial bench update – This was ongoing.

32.18: Water bowser update – Cllr Horn had loaned his personal bowser kit to the Council and it had been tested by the Environmental Operative, including lifting and handling. The Council agreed to purchase a matching kit.

Clerk

32.19: Meeting with tree surgeon; tree tags ordered – Tree works for the year had been identified, including the felling on one tree and the removal of deadwood from others. The Clerk would forward specifications to the tree surgeon for works to commence. Tree tags would ease identification

Clerk

32.20: Town Asset mapping update – The Administrative Assistant was progressing the asset mapping.

Admin

32.21: History trail update – The art work proofs were imminently expected for checking.

32.22: Comments from site visit – The site visit did not take place. It was agreed to hire a skip so the clearing of the compound could take place.

Clerk

23: COMMUNICATIONS: None.

24: AGENDA ITEMS: None.

25: INFORMATION ITEMS: None.

26: DATE AND TIME OF NEXT MEETING

The next Meeting date will be held at 6.00pm on 28th September in the Council Office with the site visit to the West Cemetery

Chair's signature.....