

**AMBLE TOWN COUNCIL**  
**Fourways 2, 6 Dilston Terrace, Amble BE65 0DT**  
**Tel: 01665 714695 / e-mail ask@amble.gov.uk**

You are **SUMMONED** to attend the Meeting of Amble Town Council to be held on Thursday 13 June 2019 at 6.00pm in the Town Council Office, Fourways 2, 6 Dilston Terrace, Amble.

**BY ORDER OF Vicki Smith**  
**Town Clerk**  
**6<sup>th</sup> June 2019**

**A G E N D A**

**Declaration of Interest by Members and Officers**

*Members and officers are reminded that if they have an interest in any item on the Agenda it should be declared as soon as possible after the commencement of the Meeting (Sections 94 to 98 and 105 of the Local Government Act, 1972, Section 106 of the Local Government Finance Act 1992, and the Code of Conduct).*

*For the purpose of administrative accuracy, the meeting is to be recorded. The recording can be turned off on request.*

**60. BUSINESS REQUIRED BY STATUTE: Councillor Vacancy**

**61. APOLOGIES FOR ABSENCE**

61.1 Tracey Hinton, Jeff Watson

**62. DECLARATION OF INTEREST**

Members are requested to advise Council of any Declarations of Interest appertaining to the following Agenda Items.

**63. PUBLIC QUESTION TIME: (maximum 15 minutes)**

In accordance with Section 1(d-g) of the ATC Standing Orders members of the public present may address the Council at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

**64. MINUTES: TOWN COUNCIL**

64.1: To consider the minutes of the meeting held 9 May 2019 – item 1 – 31.3

64.2 To receive the minutes of the Annual Parish Meeting held 5 June 2019

**65. CLERK'S REPORT:**

RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

65.1 Clerks Report attached

**66. CHAIRMAN'S COMMUNICATIONS and REPORT:**

To receive the communications and report of the Chairman pertaining to Council Business:

66.1: Chairman

66.2: Vice Chairman

**67. REPORTS FROM COUNTY COUNCILLORS:**

67.1: To receive a report from County Councillor Clark:

67.2: To receive a report from County Councillor Watson:

## **68. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:**

68.1 To receive the report of Councillors who represent ATC on outside bodies (**Cllr Reports**)

## **69. FINANCIAL REPORT:**

69.1: To consider voucher numbers 22 – 67 for payment and receipt vouchers 15 - 41 for information (**Finance**) – *attached*

69.2 Bank Reconciliation

69.3 YTD figures - *attached*

69.4 Grant requests

- Warkworth C of E Primary School
- Bailiffgate Museum

## **70. AMENITIES MANAGEMENT COMMITTEE**

70.1 Minutes from Amenities Committee held on 30 May 2019

70.2: Approval for letter re: Events funds

70.3: Arrangements for Disposal of surplus equipment from West Cemetery

70.4 To discuss solution to the Pigeon issue at the War Memorial

70.4 To note the approval of works to Cemetery wall coping stones

## **71: PLANNING COMMITTEE**

**71.1:** To note for information planning decisions, planning matters pending and planning matters pending consideration during the month of May 2019 – *to follow*

## **72. AGENDA ITEMS:**

72.1 Policy Approval –

- Data Protection for Employees
- Data Protection Policy
- Document Retention Policy
- Freedom of Information Policy

72.2 Proposal to Conduct a Governance Review

- a) Parish Boundary Change; b) Number of Councillors in East and West Wards  
Or does this come under business required by statute

72.3 Consultation of Future Use of Amble Harbour Office 27 June 2019, 11am – 1pm

72.4 Request from Northumbria Police re off road motorbikes

72.5 Garden Award Judging Arrangements

72.6 Disposal of Memorial Clock Weights

72.7 Retrospective approval of news page

72.8 Active Amble- Volunteers to assess current accepted walking routes

72.9 To seek approval to send letter to Cliffwell Fuels regarding latex gloves

72.10 To seek approval to write to establishments regarding smoking

72.11 To seek approval for funds to purchase Information Board and seek landowner permission

72.12 Request to support Young Citizen Award 2019

72.13 Wildflowers on Rotary Way follow up

72.14 To appoint a rep for NALC

72.15 To appoint a rep for TWLP Meeting

72.16 To agree a Remembrance Day 2019 Working Party

72.17 To discuss ATC role within Christmas Lights Parade 2019

### **73. COMMUNICATIONS:**

- 73.1 Waste Sampling of Rubbish in Northumberland
- 73.2 Tour of West Sleekburn Material Recycling Facility
- 73.3 2019 Weed Control Programme
- 73.4 Northumberland Pride Launch 26 May 2019
- 73.5 VE Day 2020 – 8 May 2020
- 73.6 Data Protection Fee to ICO
- 73.7 Coast Care Film / Photography Training / Project
- 73.8 NALC E news 22/5,
- 73.9 Open Space Designation response from Steve Robson, NCC
- 73.10 CAN - Borderlands Growth Presentation
- 73.11 To note reports of antisocial behaviour Glendale Garages
- 73.12 Communicate from Litterbugs Warkworth
- 73.13 Graduate Traineeship - Events Ranger – Coast Care

### **74. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:**

- 74.1 Notes from meeting with Advance Northumberland 8 May 2019
- 74.2 Coast Care Activity Plan June 2019
- 74.3 Developing Community Approaches to Tackling Poverty
- 74.4 SLCC – Paying the Data Protection Fee
- 74.5 Northumberland College – Sunderland University merger
- 74.6 Notes of JCSC meeting 5 June 2019 -
- 74.7 Notes of Active Amble Working Party
- 74.8 Notes of Governance Working Party
- 74.9 Notes of SLA with NCC – to follow
- 74.10 Letter of thanks from Pride In Amble
- 74.11 Housing Strategy for Northumberland – ATC Comments
- 74.12 The New Local Plan – email from Rob Murfin

**75. DATE & TIME OF NEXT MEETING:** 11 July 2019 – 6.00pm

**Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.**

### **PRIVATE**

#### **76: MINUTES –**

- 76.1: Town Council meeting held 9 May 2019 item 28 – 31.3
- 76.2 Amenities Meeting held on 30 March 2019 item 12

#### **77. PRIVATE REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS**

#### **78. AGENDA ITEMS**

- 78.1 To discuss and note the contents of the Market Value Report from G F White
- 78.2 Update from Hay and Kilner
- 78.3 Update on Memorial Gardens
- 78.4 To agree Civic Award Nominations

#### **79. INFORMATION ITEMS**

- 79.1 Notes of Parking meeting on 15 May 2019

