

AMBLE TOWN COUNCIL – May 2018

The Minutes of the AGM and Full Council of Thursday 10 May 2018 at 6.00pm in the Town Council Office, Fourways 2, 6 Dilston Terrace, Amble.

PRESENT:

Cllr Jane Dargue (Chair), Cllrs M Horn, H Lewis, J Watson, I Parks, I Hinson, C Weir, T Hinton, K Morrison
V Smith - Town Clerk, H Shepherd – Administrative Officer

For transparency purposes the Chair informed that the meeting was being recorded for administrative and transparency purposes. Cllr Hinson also recorded the meeting with a personal device

Action

28. ELECTION OF MAYOR AND CHAIRPERSON FOR 2018-2019

28.1 To elect a Chair / Mayor

Chair, Jane Dargue requested nominations for Chairperson 2018/19 and proposed Councillor Weir to take up the position, there was unanimous agreement and acceptance by Cllr Weir.

28.2 To receive the Chair / Mayor acceptance of Declaration of Office

Councillor Weir and the Clerk signed the relevant documentation.

29. ELECTION OF A DEPUTY MAYOR AND VICE CHAIRPERSON FOR 2018-2019

1. To elect a Deputy Mayor / Vice Chair

Cllr Weir requested nominations for a Deputy Mayor/ Vice Chair and proposed Cllr Helen Lewis to take up the role. The proposal was seconded by Cllr Dargue, agreed and accepted by Cllr Lewis.

2. To receive the Deputy Mayor / Vice Chair Acceptance of Declaration of Office

Councillor Lewis and the Clerk signed the relevant documentation.

30. APOLOGIES

None

31. DECLARATION OF INTEREST

Members are requested to advise Council of any Declarations of Interest appertaining to the following Agenda Items.

31.1 Cllrs Parks, Lewis and Weir declared an interest in Allotments.

32. FINANCIAL SIGNATORIES

1. **To authorise Councillors to be signatories on behalf of the Council, of whom a minimum of two are required to authorise all payments on behalf of Amble Town Council. The current signatories are Cllrs Lewis, Dargue, Weir and Morrison (cheques only).**

It was agreed that the current arrangements are to remain in place.

33. MEMBERSHIP OF COMMITTEES

1. To elect the Chair, Vice Chair and membership of the below committees. The Terms of Reference require there be a maximum of 8, including the Mayor and Deputy Mayor of the Council:
 - i. **Amenities Committee** – meets the last Thursday of the month commencing in May. Four meetings will be preceded by an inspection of the Cemeteries, Allotments, Play Areas to be scheduled.
Committee Members: Councillors Lewis, Morrison, Dargue, Horn, Parks, Dargue, Weir

Chairs Signature.....

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Chair: Cllr Weir proposed the Chair position to Cllr Lewis. The nomination was seconded, agreed and accepted.

Vice: Cllr Lewis proposed Cllr Parks to take up the vice chair position. The nomination was seconded, agreed and accepted.

- ii. **Planning Committee** – Tuesdays of the month – dependent upon the receipt of Planning Applications.

Committee Members: Cllrs Horn, Morrison, Lewis, Hinson, Dargue and Weir.

Chair: Councillor Morrison was proposed as the Chair; this was agreed and she accepted the position.

Vice: Councillor Horn was proposed as the Vice Chair; this was agreed and he accepted the position.

34. APPOINTMENT OF REPRESENTATIVES TO PARTNERSHIPS

Organisation	Rep 2017/18	Rep 2018/19
Amble Development Trust	Cllr Weir	Cllr Hinton
Amble Youth Project	Cllr Morrison / Weir	Cllr Morrison and <i>Watson</i> Weir
Amble2020/Coastal Community Team Amble Harbour Village/Lobster Hatchery	Cllr Weir	Cllr Weir
CoSH	Cllr Horn	Cllr Horn
NALC	Cllr Parks	Cllr Parks
Community Action Northumberland	Cllr Weir	Cllr Weir
Town Parish Liaison Working Group	Cllr Parks	Cllr Lewis
Events Committee	Cllr Lewis	Cllr Lewis
AONB		Cllr Morrison and Horn
NTC		Cllr Morrison and Weir
JCSC		Cllr Weir / Lewis
Parking		Cllr Weir / Lewis
WW1 Working Group		Cllrs Dargue, Lewis, Watson, Parks

Active Northumberland/ Active Amble Cllrs Weir, Dargue and Morrison
Info: Clerk, if available, is expected to attend the last 5 as they are set up by/on behalf of ATC

35. TO CONSIDER THE APPOINTMENT OF AN INTERNAL AUDITOR

35.1 To consider the appointment of an internal auditor – Mr Peter Basnett

Mr Peter Basnett has agreed to carry out the audit function for 2018-2019 but will be reviewing his position for the next financial year.

It was agreed to continue with the appointment of Mr Peter Basnett for the 2018/2019 audit arrangements.

36. APPOINTMENT OF INSURER

36.1 To consider appointing an insurance provider for 2018-2019 – retrospectively
Zurich

It was agreed to proceed with Zurich as the Councils insurance provider.

Chairs Signature.....

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37. AGREEMENT TO PAY ANNUAL SUBSCRIPTIONS

1. Northumberland Association of Local Councils
2. Society of Local Council Clerks
3. Local Councils update
4. The Institute of Crematorium and Cemetery Management
5. RoSPA – playground inspections
6. Local Council Review
7. Marine Conservation Society
8. Pear Technology – digital mapping support
9. Alncom – computerware support
10. Team Valley Web – Hosting Fee
11. Alncom Remote Connectivity

The payment of the annual and monthly subscriptions listed above was agreed.

Clerk

38. DATES AND TIMES OF MEETINGS FROM MAY 2018 TO MAY 2019

The Clerk to circulate a new forward plan.

ATC meetings on second Thursday of each month at 6pm.

Amenities – It was agreed to hold bi-monthly meetings last Thursday of month all-year-round. Other meetings can be called if necessary. Amenities Chair and Vice Chair with Clerk have delegated powers in between meetings and will report to ATC as necessary.

39. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2017-18

39.1 To consider and agree any actions arising from the report of the internal auditor

The Internal Audit report was circulated in advance. No issues had been reported and it was noted the tremendous asset Gillian Turner had been for the Council. The Council thanked Gillian for her work.

39.2 To approve the Annual Governance Statement Section1 (draft copy attached)

Members confirmed that there were appropriate financial management arrangements in place, there were adequate opportunities for electors to view the accounts, the Council was compliant in the transparency agenda, risk assessments had been carried out, the Council had no liabilities and no trust funds. The Annual Governance Statement was signed as appropriate by the Chair and Clerk.

39.3 To approve the draft annual accounts for 2017/2018 Section 2 (draft copy attached)

Gillian Turner reported that the Council has had to restate a figure last year in respect of VAT unclaimed. This also then increased the income figure. An explanation of this increase and reason for restating has been included with the Audit documents. The figures had been accepted by the Internal Auditor. The Chair and Clerk signed the draft annual accounts.

39.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)

The new Auditors have allowed a 15% variation on figures before a Council must explain the variances. The Council's increases are due to increasing the precept to repair the War Memorial, the purchase of CCTV and other assets and signage, an office laptop. The Council agreed the explanation of variances.

Clerk

Chairs Signature.....

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39.5 To agree the notice of public rights as commencing on Monday 4th June and ending on Friday 13th July 2018.

The Councils accounts must be available for public view for a period of 6 weeks and this must include the first ten days of July. The Auditor recommended 4th June to 13th July. It was proposed that the Council agrees with the dates set by the Auditor to ensure that the conditions are met. The proposal was agreed. Gillian Turner and Clerk to prepare the public notices to be placed in website, social media and noticeboards around the town.

40 POLICY APPROVAL -

40.1 Recommendation to approve the following Cemetery policies

- 40.1.1 Cemetery Administration
- 40.1.2 Maintenance Strategy for closed cemetery
- 40.1.3 Independent Funerals
- 40.1.4 Memorial Masons Scheme
- 40.1.5 Memorials
- 40.1.6 Natural Burials
- 40.1.7 Rights and Bereaved

40.2 Recommendation to approve the following Council Administration policies

- 40.2.1 Committee Terms of Reference
- 40.2.2 Co-option Policy
- 40.2.3 Flag Policy
- 40.2.4 Honorary Freeman Policy
- 40.2.5 Town Garden Judging Guidance

40.3 Recommendation to approve the following Councillor policies

- 40.3.1 Code of Conduct
- 40.3.2 Dignity at Work
- 40.3.3 Dispensation Policy
- 40.3.4 Expenses Policy
- 40.3.5 Standing Orders

40.4 Recommendation to approve the following Employee Policies

- 40.4.1 Absence Management
- 40.4.2 Capability and Disciplinary Procedure
- 40.4.3 Carrying out a Risk Assessment
- 40.4.4 Dignity at Work
- 40.4.5 Equality and Diversity
- 40.4.6 Gratuity Gift
- 40.4.7 Guidance on Harassment
- 40.4.8 Internet Usage
- 40.4.9 Raising a Grievance
- 40.4.10 Training Agreement

40.5 Recommendation to approve the following Finance Policies

- 40.5.1 Grant Application Form
- 40.5.2 Grants and Donations Policy

40.6 Recommendation to approve the following Public Policies

- 40.6.1 Accident Reporting
- 40.6.2 Aims
- 40.6.3 Raised Bed Agreement
- 40.6.4 CCTV Policy
- 40.6.5 Charging Policy
- 40.6.6 Complaints Procedure
- 40.6.7 Equal Opportunities

Clerk

Chairs Signature.....

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The Policies were circulated in advance and were available to view in the office. The policies were approved with slight amendments where needed.

It was also highlighted to Councillors to take note of the Dignity at Work policy as there is a declaration form to sign to agree to compliance. The Clerk to circulate this policy to all.

The Standing Orders have been amended to reflect the new Data Protection laws.

The Data Protection Policies will be brought to the June meeting for approval.

The judging for the Garden Awards was also highlighted for Councillors to take time to view.

The Garden Awards will be taking place in July 2018.

40. PUBLIC QUESTION TIME: (maximum 15 minutes)

In accordance with Section 1(d-g) of the ATC Standing Orders members of the public present may address the Council at this point on the agenda.

The Council/Committee reserves the right to respond or debate the issue at a later date.

There were no members of the public present.

42. Jake Castleman – Amble Micropub Venture

Jake Castleman addressed the meeting to talk about his proposed project of launching a Micropub in Amble. He explained that he had been to look at some venues in Amble but that it was difficult to obtain a Change of Use approval from the planning authority in a time that is suitable for landlords. This was due to the Change of Use process taking a very long time to be finalised resulting in landlords awarding leases to other tenants. The Micropub would not be brewing but would be selling Ales and Wines and local produce. It was suggested to Mr. Castleman that in the short term he could contact the Harbour Village pods, Coquet Yacht Club and Warkworth Cricket Club. By linking in with these businesses it may be possible for the public to see / hear about the venture and support him when his application goes through. It was suggested that he could discuss using the TIC with NCC although it was reported that in return for a peppercorn rental, NCC were looking for someone to take the building on who would be prepared to manage the public toilets that are part of the building.

43. MINUTES: TOWN COUNCIL

43.1: To consider the minutes of the meeting held 12 April 2018

From 1 – 23.8 minutes were approved.

44. CLERK'S REPORT:

RECOMMENDATION – That the Council notes the contents of the report and consider actions where necessary.

44.1 Clerks report

Work has been progressing on the new Data Protection rules. Draft Privacy Notices and Consent Forms have been produced for amendment / approval. Additions to the website have been made so that all data protection information can be placed on the Amble Town Council website.

Standard forms such as interment forms etc will need to be amended with agreed wording before being issued or placed on website. Further clarification is still expected on whether or not the Clerk can be the DPO.

Work is continuing doing an Audit of what information the Council holds and to ascertain and identify what is exempt and what the retention period is.

Chairs Signature.....

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Planning Permission is required for the proposed Peace Sculpture. NCC have had some queries that are being dealing with. The proposed location needs to be agreed so approval can be sought.

Meetings have taken place with Active Northumberland, JCSC, Bill Pringle, well as confidential meetings with solicitors. Notes of these meetings are available should members request them. A meeting to discuss the Sustainable Transport Plan was also held.

Work has been done on finalising the year end accounts, the internal auditors report has been circulated.

The Clerk has applied for Listed Building Consent regarding installing pigeon and bird deterrent spikes on the War Memorial. This requires additional work to be complete. Retrospective permission to seek KB Surveying to carry out the elevations work was requested and approved at a cost of £200.

Amble featured in this week's episode of Countryfile, ATC provided some photos for them to use.

The Amble Parish Meeting takes place on 14th May 2018.

45. CHAIRMANS COMMUNICATION and REPORT

45.1 Cllr Dargue gave her outgoing Chairs report which included attending the RAF Spring Reception with Cllr Morrison, a fund-raising event in aid of Amble Youth Project which raised £560, a community litter pick as well as meetings with JCSC to discuss their capacity issues and much needed renovation of the school building. Meetings also attended with Martin Podevyn which focused on projects the town needs such as cycle and walking friendly routes. Cllr Dargue thanked all members for their support during her term as Chair and will continue with absolute commitment to the Council.

45.2: Vice Chairman Report

The Vice – Chair concurred with Cllr Dargue report.

46 REPORTS FROM COUNTY COUNCILLORS:

46.1: To receive a report from County Councillor Clark:

Cllr Clark reported on the Signal Cottage planning application that was rejected. Councillor Clark had opposed this application on the grounds that it would damage the coastal landscape. He also discussed the issues with Lawson St. parking and explained that Parking Enforcement Officers have explained the legality of infringement of obstructions which have now been removed. Cllr Clark reported on the lack of Fibre Broadband in Alnwick Way. It was explained that internet provision was not a planning condition and that there are no powers available to enforce the installation. Residents were recommended to take the issue up with the developers and suppliers. Cllr Clark had obtained funding to provide a new dog/waste bin for the dunes at Low Hauxey. Cllr Clark had secured the installation of access signs and lighting column in Northumbria Terrace. The A1068 lighting issues have been reported and reports of speeding at Radcliffe has been reported. Signs have been checked and are still in place although it was noted that the speed signs on this road were advisory. The A1068 has been resurfaced in patches.

Clerk

Cllr Clarks next surgery is Saturday 19th May – Amble, Broomhill and Hauxley

Cllr Clark asked the Council to consider some wording for the Peace Sculpture – “For all who were too young to fall asleep – we remember”

Chairs Signature.....

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Cllr Clark gave apologies for the Annual Parish Meeting.

Cllr Weir suggested Cllr Clark attend the next meeting at JCSC. The Clerk to advise of the date.

Cllr Hinson suggested that the drop kerbs on Queen Street should be signposted better to aid wheelchair users. Cllr Clark agreed to raise this. Cllr Weir to raise at the next Parking Meeting. Cllr Clark reported that the works to Middleton Street should be taking place soon.

46.2: To receive a report from County Councillor Watson:

Cllr Watson led the response on the Signal Cottage application. Cllr Watson explained that should the application be appealed; a clause was agreed to be added to ensure that any overhead cabling must be moved underground.

Cllr Watson discussed the proposed supermarket plans which will also include a car park for 180 spaces. He assured members that this did not discount looking for additional town centre car parking.

Cllr Watson reported on the Bisley Road resurfacing and that he was sure the steps down to West Avenue would be included in this.

Cllr Watson reported that NCC have agreed that the TIC can be used during the Puffin Festival. The furniture will be moved although he has requested that a couple of tables and chairs are left to be used.

Cllr Watson reported that ADT were disappointed by the comments made about the planning application for the proposed sculpture trail. Cllrs Weir and Lewis feel that the planning committee have a duty to objectively look at all planning applications as presented and did not feel that comments were unjust. Cllr Weir to discuss with ADT.

Cllr Watson is no longer Chairman of Warkworth Parish Council. He will take role of Vice Chairman for the next 6-months for the purpose of completion of a number of current projects.

Cllr. Watson left the meeting.

47. REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS:

47.1 To receive the report of Councillors who represent ATC on outside bodies (Cllr Reports)

Cllr. Hinton explained that the Amble Youth Project are hoping to have a Youth Festival at the beginning of September in partnership with NCC youth workers. The Youth Festival will also coincide with the opening of the Youth Café. It is hoped that this will be a reinvention of the Youth Project and help to widen its outreach and change the public perception.

The first session with children at the Beach Huts is about to take place and it is hope that this will help link children from both sides of the town.

An Appreciation Evening will take place on 7th June for all volunteers and sponsors who have contributed to the work of the Amble Youth Project which is continuing to grow in strength.

The Job Club has been officially taken over by C.A.N. who have more funding and capacity to provide a range of support services.

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Cllr Weir reported on meetings that have taken place included a planting meeting with Bill Pringle, NCC, a meeting to discuss the assets at the West Cemetery, allotment inspections, JCSC, Active Northumberland, TPLWG and Sustainable Transport.

48. FINANCIAL REPORT:

48.1: To consider voucher numbers 1 – 42 for payment and receipt vouchers 1 – 19.

Payment and receipt vouchers were approved. The new BACS system was working well.

48.2 Bank Reconciliation

The manual spreadsheet will continue to be used until we are sure that Scribe is accurate. 2017/18 year has been closed down and all accounts balance. Gillian Turner was thanked for her work.

48.3 YTD figures

A meeting is needed to arrange for transfers to Earmarked Funds. Cllr Weir suggested meeting before the next Full Council Meeting. Meeting to be held Monday 14th May, 10 a.m, with Cllr Weir, Lewis, Clerk and Gillian Turner.

Clerk

48.4 Grant requests

- Puffin Theatre Club

Councillors agreed to support with a grant of £250.00

49. AMENITIES MANAGEMENT COMMITTEE:

49.1 The next Amenities meeting takes place on 31 May 2018, 6 p.m. (site visit at 5 p.m. to be arranged) The Clerk to brief Helen Shepherd on agenda items. HS to liaise with HL/IP.

Cllrs Dargue and Horn gave apologies

50: PLANNING COMMITTEE

Clerk

50.1: To note for information planning decisions, planning matters pending and planning matters pending consideration during the month of April 2018.

Noted

Clerk

51 AGENDA ITEMS:

51.1 Data Protection – To review and approve the draft Consent Form and Privacy Notices

Councillors reviewed the proposed notices for general and internal staff. It was suggested to remove the paragraph regarding sensitive personal data in relation to work from the general privacy policy. Cllrs were encouraged to read the relevant policies. The Clerk to amend and add to website. The notices were agreed.

51.2 Data Protection Fee Guidance

After having read the guidance it was thought that the Councils fee would be £40 although this had not been confirmed. The Council agreed to pre-authorise the required payment once the fee is confirmed.

Clerk

51.3 S106 Discussions with NCC Planning Officers

Cllr Lewis suggested contacting the planning department at NCC to find out dates for planned developments and S106 plans in advance of the developments starting. ATC would like to be party to the discussions in the use of the S106 funds as the best representative of the community. Cllr Dargue agrees fully that ATC should be consultees and also suggests direct dialogue with planning with regards to any plans for the proposed new road. The Clerk to arrange a meeting with the new Head of Planning. The Clerk to draft a letter to NCC Planning. There was concern that the recreation element of the S106 monies has been delegated to Active Northumberland to manage. As Active Northumberland are currently in a state of flux and not able to provide anything

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for Amble at the moment, there was concern that this could affect the arrangements.

Clerk/CW

51.4 WW1 Peace Sculpture. To agree the location of the proposed sculpture to enable planning permission to be sought

The proposed location had been circulated previously. Councillors agreed with the proposed location and the Clerk is to obtain agreement from the land owners. As the wording was still to be agreed, the Clerk to contact Stephen Lunn to ask the deadline that he needs the wording finalised. Cllr. Dargue suggested a simple public poll could be set up to ascertain the public's view on whether they preferred single words or sentences of wording. Cllr Weir to raise at the Annual Parish Meeting. The Clerk to investigate an online poll. A separate meeting is to be arranged.

Clerk

51.5 Neighbourhood Planning – to review the notes of the last session and decide if another session is to be arranged

The notes of the previous meeting had been circulated earlier.

The indication from joint meetings was the neighbouring parish councils preferred to complete their own plans and join together only on certain aspects. A separate meeting is needed to ascertain whether or not Amble wants to develop a Neighbourhood Plan. The Clerk to arrange.

Clerk

51.6 Unauthorised encampments and developments survey from NCC to be completed by Friday 25th May 2018

The survey was delegated to the Chair and Clerk.

Clerk/CW

51.7 Legal Deposit Libraries request

Amble Past and Present; a photographic journal

Councillors discussed whether or not to provide copies as requested. Councillors agreed that they did not wish to do this.

51.8 Active Northumberland / NCC future discussions

Covered above

51.9 Redevelopment in Amble – NCC Website Article

Members expressed their frustration and disappointment that once again they were not informed of the supermarket development in the town in advance of it being in the press.

52. COMMUNICATIONS:

52.1 LOVE Northumberland Awards

Councillors encouraged to individually nominate projects or individual people.

52.2 Unveiling of the memorial of Royal Air Force Pinnacle 1386

All Councillors are invited to attend the unveiling of the memorial of the Royal Air Force Pinnacle 1386 which is taking place on Sunday 3rd June. Cllr Weir is unable to attend. Cllr Lewis and Dargue will attend.

52.3 Gathering views on Northumberland Road Hierarchy

Councillors accepted and agreed with the designation as it is.

52.4 NALC E-news 1 May 2018

Circulated for information

52.5 Letter from Mrs Joan Shepherd

The Clerk to draft a thank you letter to be sent to Mrs Shepherd. Cllr Dargue suggested that a book could possibly be collated with donor details and information about their links to the War

Clerk

Chairs Signature.....

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Memorial.

52.6 Email from resident of South Avenue

An email had been received from a concerned resident regarding the traffic and school children walking to school up South Avenue.

The Clerk to inform the resident that the Council will address this again with the parking committee and local police officers. Cllr Parks confirmed that the school does regularly send emails to parents.

Clerk

52.7 Request from resident of Alnwick Way re Broadband

Discussed previously in Cllr Clarks report

52.8 Invitation to the Service of Commemoration 100th Anniversary of Armistice Day

Cllr Watson will be attending as Civic Head. Councillors to let the Clerk know if they wish to attend before the next meeting in June.

52.9 Invitation to Civic Head's dinner at Kirkley Hall on 6th June in aid of The Royal British Legion.

Cllr Weir to attend.

52.9 Plans to improve Town Centre Parking – email from Cllr Glen Sanderson

The email was noted.

53. INFORMATION ITEMS AND ITEMS FOR CIRCULATION:

RECOMMENDATION - That the Council note the information items.

53.1 Listed Building Consent for bird deterrent materials for Amble War Memorial

The LBC application was refused as there was no information regarding the elevations of the windows where the materials are to be erected. The Clerk has sought an external contractor to carry out this work asap in the hope that the installation can be done by Stone Technical Services while they are still here. Approval was agreed for the contractor drawings needed.

53.2 NJC Pay Award 2018-19

It was confirmed that the Clerk and Administrative Assistant / Finance Officer were paid on these scales and conditions. Councillors agreed to accept the pay award recommendations.

54. DATE & TIME OF NEXT MEETING:

54.1 The next Meeting will take place on Thursday 14th June, 6 p.m.

Under Section 100A (4) of the Local Government Act 1972, the press and public will be excluded from the Meeting during consideration of the following items on the Agenda due to their sensitive nature.

PUBLIC VERSION OF PRIVATE

55: MINUTES –

55.1: Town Council meeting held 12 April 2018

Minutes approved.

56. PRIVATE REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & REPORTS OF MEETINGS ATTENDED BY MEMBERS AS PRIVATE INDIVIDUALS

Cllr Weir reported that ADT are happy with the idea of the sculpture in principle but would like to

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be kept informed at every stage including in decisions about wording.

57. AGENDA ITEMS

57.1 Accommodation update and costings

Sullivan Associates has provided a quote, but It was felt that this cost was more than expected. As staff felt the disruption was minimal it was agreed to thank Sullivan Associates for their work and arrange payment of fees to date. The Clerk to look at other meeting rooms available and the costs for these.

Clerk

57.2 Tenancies update

Discussions have taken place with Hay and Kilner. They have recommended that the notice is served by a process server. Although ATC had a good clear case, Members were made aware of the implications of losing the case. It was recommended that any further meetings with the tenant be held with legal representative's present. It was agreed to proceed with the served notice. The Clerk to arrange payment. The notes of the meeting with Hay and Kilner were noted.

Clerk

57.3 Potential land sale

Due to the unforeseen issues, this potential land sale is currently on hold. The Clerk to keep the developer up to date.

57.4 Sustainable Transport Report

A meeting to discuss the Sustainable Transport was held. The meeting went well and highlighted some positive options and easy wins that could be achieved. It was acknowledged that some of the ideas were unrealistic for the town and would have massive financial implications that could not be met. A working party is to be established to ascertain priorities and how to achieve them. Working Party to be set up with Cllrs Weir, Dargue, Lewis and Morrison and the Clerk.

Clerk

Clerk

The meeting closed at 8.30pm

Chairs Signature.....